

**Members are summoned to  
THE ANNUAL MEETING of  
SONNING COMMON PARISH COUNCIL in the Village Hall, Wood  
Lane, Sonning Common on Monday 14 May 2012 at 18.30 hrs.  
Public and Press are invited to attend**

**AGENDA**

- AMPC12. 1 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
- AMPC12. 2 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.
- AMPC12. 3 To receive apologies for absence.
- AMPC12. 4 To receive any declarations of interest from Members. Members are invited to declare personal and prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.
- AMPC12. 5 Public Participation. An opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person).
- AMPC12. 6 To nominate and appoint Councillors as members of the:  
AMPC12.6 (a) Finance Committee;  
AMPC12.6 (b) Planning Committee.
- AMPC12. 7 To confirm the membership of sub-committees, working parties etc.
- AMPC12. 8 To nominate or reconfirm Councillors to represent the Parish Council on or to relevant external bodies.
- AMPC12. 9 To approve the minutes of the Parish Council meeting held on 16 April 2012.
- AMPC12. 10 To approve and adopt the updated Standing Orders for Sonning Common Parish Council.
- AMPC12. 11 To approve and adopt the updated Financial Regulations for Sonning Common Parish Council.
- AMPC12. 12 To reappoint Arrow Accounting as Internal Auditor for this financial year.
- AMPC12. 13 To consider the adoption of the Internal Audit Review for 2011/2012.\*
- AMPC12. 14 To confirm that the next Annual Meeting will be on Monday 13 May 2013.

\* This item may have to be held over to 21 May if full report is not available from auditor.

Dated Wednesday 2 May 2012



**Philip Collings**  
Clerk to the Parish Council