

Members are summoned to
**THE ANNUAL MEETING of
SONNING COMMON PARISH COUNCIL**

On Monday 18 May 2015 at 19.30 hrs in the Village Hall, Wood Lane, Sonning Common.

Public and Press are invited to attend

AGENDA

- AMPC15.1 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
- AMPC15.2 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.
- AMPC15.3 To receive apologies for absence.
- AMPC15.4 To receive any declarations of interest from Members: To receive any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- AMPC15.5 Public Participation. Members of the public may raise questions about and comment on items on the agenda. This session is limited to 15 minutes (3 minutes per person).
- AMPC15.6 To approve the minutes of the Annual Meeting held on 19 May 2014.
- AMPC15.7 To nominate and appoint Councillors as members of the:
AMPC15.7.1 Finance Committee;
AMPC15.7.2 Planning Committee.
- AMPC15.8 To confirm the membership of sub-committees, working parties etc. See Appendix A for current memberships.
- AMPC15.9 To nominate or reconfirm Councillors to represent the Parish Council on or to relevant external bodies. See Appendix A for current memberships.
- AMPC15.10 To confirm the continuing appropriateness of the Standing Orders for Sonning Common Parish Council as adopted on 21 October 2013.
- AMPC15.11 To confirm that the next Annual Meeting will be on Monday 16 May 2016.

ROUTINE BUSINESS

- 16/014 To ratify the Minutes of the Finance Committee meeting held on 8 April 2015.
- 16/015 To approve the Minutes of previous meetings:
017.01 Planning Committees held on 13 and 27 April 2015
017.02 Parish Council meeting held on 20 April 2015
- 16/016 To receive the County Councillor's Report
- 16/017 To receive the District Councillor's Report
- 16/018 To receive the Parish Clerk's Report - Appendix B attached
- 16/019 Skatepark progress: Mrs Lewis will advise next steps.
- 16/020 Neighbourhood Development Plan: Mr Greenwood will give a progress report.
- 16/021 To review and approve the year end accounts reports for 2014/15 as circulated separately.
- 16/022 To review a proposal from the Finance Committee to make a grant of £1,000 to the local First Responders team.
- 16/022 Matters for future consideration.

Next meeting: Monday 15 June 2015 at 20.00



Philip Collings
Clerk to the Parish Council

Appendix A

Committees and Working Parties

Members are nominated by Council and each elects a Chairman and may also elect a Vice-Chairman if desired. Working Parties may co-opt people who are not Councillors but such co-options are decided by the Working Party not by Council. A Committee may not have more than six members – 50% of the council itself.

Council Chairman now: Douglas Kedge. Vice-Chairman now: John Stoves

Finance Committee now: (1 vacancy)

John Stoves
Chrissie Phillips-Tilbury
Dirk Jones
Douglas Kedge
Barrie Greenwood
Carole Lewis (substitute)

Planning Committee now: (2 vacancies)

Barrie Greenwood
Colin Reynolds
Carole Lewis
Leigh Rawlins
John Stoves (non-voting ex officio as Vice Chair)
Douglas Kedge (non-voting ex officio as Chair. Also voting substitute.)

Recreation - (Skate Park) Working Party now:

Carole Lewis; Dirk Jones; Douglas Kedge; Chrissie Phillips-Tilbury

Neighbourhood Development Plan Working Party now:

Barrie Greenwood; Leigh Rawlins; Colin Reynolds; Tom Fort

Widmore Pond Committee now:

Jane Diwell; Tom Fort

Footpaths Working Party: John Stoves; (1 vacancy).

External Bodies: Council is represented by custom or by requirement on various external bodies.

Current representation is as follows:

Allotments Committee: John Stoves.

Village Hall Management Committee: Barrie Greenwood.

Sonning Common Magazine Committee: Tom Fort

Club SC: Colin Reynolds.

Sonning and District Welfare and Educational Trust; Jane Diwell.

Chiltern Edge Community Association: 1 vacancy

Poor's Land Trust – two trustees required from SCPC: Leigh Rawlins; 1 vacancy.

On Your Bike (Health Centre) Committee: Tom Fort.

Police Neighbourhood Action Group: Douglas Kedge

Scouts/Guides Hut Management Committee: Vacancy

Appendix B
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 18 May 2015

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	Car park: Put on hold for now.	Clerk	Clerk	OPEN
A	2A Grove Rd site. Progress very imminent.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed outside and land inside 33/35 Peppard Road. No change.	Mr Jones	Clerk	OPEN
A	Village Hall heating & plumbing – commissioned on 8 May. Minor work to be completed	Clerk	Clerk	OPEN
A	Electricity poles in Wood Lane. Replacement still in plan but delayed until later in summer.	Clerk	Clerk	OPEN
B	Allotments. No vacancies. Concern at ongoing cost of rodent treatment continues.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Brind's Copse – awaiting design proposals.	Clerk	Clerk	OPEN
B	Skatepark – IN USE.	SPWP	Clerk	OPEN
B	Parking in Pages Orchard and Ashford Avenue. Still unable to get spec from OCC to allow for more sensible quotes.	15/082	Clerk	OPEN
C	Neighbourhood Development Plan. General support work continuing for next phase.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk