

Members are summoned to
**THE ANNUAL MEETING of
SONNING COMMON PARISH COUNCIL**

On Monday 16 May 2016 at 19.30 hrs in the Village Hall, Wood Lane, Sonning Common.
Public and Press are invited to attend

AGENDA

- AMPC16.1 To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
- AMPC16.2 To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.
- AMPC16.3 To receive apologies for absence.
- AMPC16.4 To receive any declarations of interest from Members: To receive any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- AMPC16.5 Public Participation. Members of the public may raise questions about and comment on items on the agenda. This session is limited to 15 minutes (3 minutes per person).
- AMPC16.6 To approve the minutes of the Annual Meeting held on 18 May 2015.
- AMPC16.7 To nominate and appoint Councillors as members of the:
AMPC16.7.1 Finance Committee;
AMPC16.7.2 Planning Committee.
- AMPC16.8 To confirm the membership of sub-committees, working parties etc. See Appendix A for current memberships.
- AMPC16.9 To nominate or reconfirm Councillors to represent the Parish Council on or to relevant external bodies. See Appendix A for current memberships.
- AMPC16.10 To confirm the continuing appropriateness of the Standing Orders for Sonning Common Parish Council as adopted on 21 October 2013.
- AMPC16.11 To confirm that the next Annual Meeting will be on Monday 15 May 2017.

ROUTINE BUSINESS

- 16/014 To ratify the Minutes of the Finance Committee meeting held on 4 May 2016.
- 16/015 To approve the Minutes of previous meetings:
017.01 Planning Committees held on 4 and 18 April 2016
017.02 Parish Council meeting held on 18 April 2016
- 16/016 To receive the County Councillor's Report
- 16/017 To receive the District Councillor's Report
- 16/018 To receive the Parish Clerk's Report - Appendix B attached
- 16/019 To consider a recommendation from the Finance Committee to make a grant of £400.00 to FISH
- 16/020 Neighbourhood Development Plan: Mr Greenwood will give a progress report on the Examination of the Plan.
- 16/021 To review and approve the External Audit submission for 2015/16 as circulated separately.
- 16/022 General Power of Competence: To confirm that the Parish Council continues to meet the criteria needed to use this power.
- 16/023 Oxfordshire together: To consider this proposal from Oxfordshire County Council.
- 16/024 Casual Vacancies: To initiate a process to recruit new members to fill the vacancies caused by the resignation of Mr Reynolds and Mr Richens.
- 16/025 Matters for future consideration.
- 16/026 Confidential matter – public and press excluded.
- Next meeting: Monday 13 June 2016 at 20.00



Philip Collings
Clerk to the Parish Council

Appendix A

Committees and Working Parties

Members are nominated by Council and each elects a Chairman and may also elect a Vice-Chairman if desired. Working Parties may co-opt people who are not Councillors but such co-options are decided by the Working Party not by Council. A Committee may not have more than six members – 50% of the council itself.

Council Chairman now: Douglas Kedge. Vice-Chairman now: John Stoves

Finance Committee now: (1 vacancy)

John Stoves
Chrissie Phillips-Tilbury
Dirk Jones
Douglas Kedge
Barrie Greenwood
Carole Lewis (substitute)

Planning Committee now: (1 vacancy)

Barrie Greenwood
Carole Lewis
Leigh Rawlins
David Richens
Stan Rust
John Stoves (non-voting ex officio as Vice Chair)
Douglas Kedge (non-voting ex officio as Chair. Also voting substitute.)

Recreation - (Skate Park) Working Party now:

Carole Lewis; Dirk Jones; Douglas Kedge; Chrissie Phillips-Tilbury

Neighbourhood Development Plan Working Party now:

Barrie Greenwood; Leigh Rawlins; Tom Fort

Widmore Pond Committee now:

Jane Diwell; Tom Fort

Footpaths Working Party: John Stoves; (1 vacancy).

External Bodies: Council is represented by custom or by requirement on various external bodies.

Current representation is as follows:

Allotments Committee: John Stoves.

Village Hall Management Committee: Barrie Greenwood.

Sonning Common Magazine Committee: Tom Fort

Club SC: Vacancy.

Sonning and District Welfare and Educational Trust; Jane Diwell.

Chiltern Edge Community Association: Chrissie Phillips-Tilbury

Poor's Land Trust – two trustees required from SCPC: Leigh Rawlins; Bernard Winnington.

On Your Bike (Health Centre) Committee: Tom Fort.

Police Neighbourhood Action Group: Douglas Kedge

Scouts/Guides Hut Management Committee: Tom Fort

Appendix B SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 16 May 2016

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	SODC has awarded grant of £12.5K towards 50% of the costs of landscaping the Skatepark and new waste bins there and throughout the village. Implementation plan to be agreed.	Deputy Clerk	Deputy Clerk	CLOSED
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed outside and on land inside 33/35 Peppard Road. No change.	Mr Jones	Clerk	OPEN
A	Electricity poles in Wood Lane. New contractor is still investigating.	Clerk	Clerk	OPEN
A	ATM Installation – awaiting next steps.	Clerk	Clerk	OPEN
B	Allotments. Two vacant plots.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Parking in Pages Orchard and Ashford Avenue. Still seeking quotes. Likely cost >£50K	15/082	Clerk	OPEN
C	Informal request for council to provide a member of Governors of SC Primary School.	Ros Varnes	Deputy Clerk	NEW
C	Neighbourhood Development Plan. Awaiting work to respond to examination as required.	Clerk	Deputy Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk