

Members are summoned to the meeting of
Sonning Common Parish Council

On Monday 16 April 2018 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.

Public and Press are welcome to attend

AGENDA

- 19/001 **Apologies for absence and declarations of interests:** To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 19/002 **Public Question Time under Section 30 of Standing Orders.**
- 19/003 **Police Matters:** To consider and respond to TVP Proposal for a new Local Area Forum as circulated.
- 19/004 **To approve Minutes of previous meetings:**
004.01 Finance Committee held on 4 April 2018 and to ratify grant of £1K to FISH.
004.02 Planning Committees held on 19 March 2018.
004.03 Parish Council meeting held on 19 March 2018.
- 19/005 **County Councillor's Report.**
- 19/006 **District Councillor's Report.**
- 19/007 **Parish Clerk's Report - Appendix A attached.**
- 19/008 **Memorial Hall Field Working Party (MHFWP) update.**
- 19/009 **Village Centre Working Party (VCWP) – no report.**
- 19/010 **Village clean-up – update from Geoff Davis/Emma Lawrence.**
- 19/011 **Environment Working Party – report from Mr Rust.**
- 19/012 **Widmore Pond Wall and general condition update from Parish Clerk.**
- 19/013 **ClubSC Working Party Terms of Reference – to consider and approve proposed ToR, already circulated, for this new Working Party.**
- 19/014 **SON6 Appeal update.**
- 19/015 **Risk Assessment and Asset Register – to review and approve these documents.**
- 19/016 **Matters for future agendas.**
- 19/017 **Confidential review of employment terms for all staff.**

Next meeting: Monday 14 May 2018 at 20.00.



Philip Collings

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 16 April 2018.

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed outside and on land inside 33/35 Peppard Road. Still seeking action from OCC Highways. New body investigating as well.	Clerk	Clerk	OPEN
A	Plaque to be sourced for Widmore Pond to recognise the Brownjohns. To be agreed with the Environment WP.	Clerk	Clerk	OPEN
A	Play areas resurfacing quotes in progress – grant sources being identified.	Deputy Clerk	Deputy Clerk	OPEN
A	Widmore Pond extension. 'Back pond' transfer under way. Fencing will be needed. Should plaque acknowledging Thorne family be placed at pond?	Clerk	Clerk	OPEN
A	Baskerville Road play area resurfacing. Grants being explored prior to placing order.	Deputy Clerk	Deputy Clerk	OPEN
A	Brinds Corner Bus Stop – modification about to happen.	Clerk	Clerk	OPEN
A	Scout hut lighting. Grant of £1K received towards what is needed.	Clerk	Clerk	OPEN
B	Resourcing the Neighbourhood Plan update.	Deputy Clerk	Deputy Clerk	OPEN
B	MHF Working party – office supporting this long term activity.	17/079	Clerk	OPEN
B	Village Centre Working Party being supported.	Deputy Clerk	Deputy Clerk	OPEN
B	Environment Working Party (EWP) being supported.	Clerk	Clerk	OPEN
B	Allotments. Three half-plots vacant.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
C	Website – looking at plan to improve.	Deputy Clerk	Deputy Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	New GDP Regulations – Effect and implications being worked on.	Deputy Clerk	Deputy Clerk	OPEN



Philip Collings
Parish Clerk