

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 15 June 2015 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.

Public and Press are welcome to attend

AGENDA

- 16/024 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 16/025 Public Question Time under Section 30 of Standing Orders.
- 16/026 To review the Police Report previously circulated.
- 16/027 To ratify Minutes of the Finance Committee meeting held on 6 May 2015.
- 16/028 To approve the Minutes of previous meetings:
 - 028.01 Planning Committees held on 13 and 27 April and 15 May 2015.
 - 028.02 Annual Meeting of the Parish Council held on 18 May 2015
 - 028.03 Parish Council meeting held on 18 May 2015.
- 16/029 To receive the County Councillor's Report
- 16/030 To receive the District Councillor's Report
- 16/031 To receive the Parish Clerk's Report - Appendix A attached.
- 16/032 Skatepark project: Mrs Lewis will report on the completion of both works and any outstanding issues.
- 16/033 Neighbourhood Development Plan: Mr Greenwood will update members on the situation post the pre-submission review.
- 16/034 To receive the report on the Internal Audit carried out on 4 June and to review and approve the Annual Return and the Annual Risk assessment – these documents will be circulated separately.
- 16/035 Matters for future consideration.
- 16/036 Confidential matter for discussion –press and public will be excluded.

Next meeting: Monday 20 July 2015 at 20.00.



Philip Collings
Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 15 June 2015

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	Car park: Put on hold for now.	Clerk	Clerk	OPEN
A	2A Grove Rd site. Progress delayed.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed outside and land inside 33/35 Peppard Road. No change.	Mr Jones	Clerk	OPEN
A	Village Hall heating & plumbing – commissioned on 8 May. Minor work to be completed	Clerk	Clerk	CLOSE D
A	Electricity poles in Wood Lane. Replacement still in plan but delayed until later in summer.	Clerk	Clerk	OPEN
A	ATM Installation – room cleared and contract expected shortly.	Clerk	Clerk	OPEN
A	Village Hall Management Committee – Parish Clerk has been asked to join to facilitate communication.	Clerk	Clerk	OPEN
B	Allotments. One vacancy. Removal of hens may have resolved cost of rodent treatment.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Brind's Copse – awaiting design proposals.	Clerk	Clerk	OPEN
B	Skatepark – IN USE.	SPWP	Clerk	CLOSE D
B	Parking in Pages Orchard and Ashford Avenue. Still unable to get spec from OCC to allow for more sensible quotes.	15/082	Clerk	OPEN
C	Neighbourhood Development Plan. General support work continuing for next phase.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk