

Members are summoned to the meeting of Sonning Common Parish Council

Public and Press are welcome to attend

Date: Monday 16 January 2012 at 19.30 hrs.

Venue: The Village Hall Wood Lane Sonning Common.

AGENDA

- 12/140 Apologies for absence
- 12/141 **Declarations of Interests by Members on Agenda Items:** It is each Member's responsibility to advise the Clerk promptly of changes to his/her Register of Interests or Register of Gifts and Hospitality.
- 12/142 **To elect the Chairman of the Parish Council to hold office until the May 2012 Annual Meeting of the Parish Council:** Following the resignation of Mr Rooke it is necessary to elect a new Chairman to hold office until the AMPC. If it also becomes necessary to elect a Vice Chairman that election will follow.
- 12/143 **Public Question Time under Section 30 of Standing Orders**
- 12/144 **Lea Meadow plans:** Mr Lilly has asked for and been allocated 15 minutes to brief members about possible next steps plus a further 10 minutes for Q & A from members and the public.
- 12/145 **Twinning:** Mrs Jo Quinton, French teacher from the Primary School, will describe and seek support for a twinning arrangement with a village in Normandy.
- 12/146 **To ratify the Minutes of the Finance Committee meetings held on 4 and 11 January 2012**
- 12/147 **To receive and approve the Minutes of previous meetings:**
- 147.01 **Planning Committees held on 19 December 2011 and 3 January 2012**
 - 147.02 **Parish Council meeting held on 19 December 2011**
 - 147.03 **Precept meeting held on 5 January 2012**
- 12/148 **To receive the Police Report**
- 12/149 **To receive the County Councillor's Report**
- 12/150 **To receive District Councillor's Report**
- 12/151 **Parish Clerk's Report:** See Appendix A attached.
- 12/152 **Meeting dates for 2012/13:** Members will be asked to agree meeting dates as in Appendix B.
- 12/153 **Play Areas:** Further to minute 12/130.01 Mrs Lewis on behalf of the Play Areas Working Party will seek approval for the interim posting of notices restricting use of the three play areas to children under the age of 12 pending the establishment of a bye-law.
- 12/154 **Neighbourhood Plan:** Ms Noble will report on progress made on this project.
- 12/155 **Poor Lands Trust:** The Parish Council is again asked to nominate a representative – see Clerk's report first item.
- 12/156 **Noticeboards:** (Minute 12/127 refers) The suppliers chosen have offered the council an 8% discount (£558.55) if all six Noticeboards are purchased as a single lot at a cost of £5,813.21 plus VAT. They would be delivered 4-6 weeks from order. Council is asked to accept or reject the offer.
- 12/157 **Event funding:** To consider what funds, if any, will be offered to support suitable local events for the Queen's Diamond Jubilee and the 2012 Olympics.
- 12/158 **Precept publication:** Mr Stoves will seek approval to publish a newsletter explaining the parish budget and precept as an insert in the next issue of the Sonning Common Magazine – cost not to exceed £140.
- 12/159 **Matters for future consideration:**
- The next Meeting will be on Monday 20 February 2012 at 20.00 hrs.



Philip Collings
Parish Clerk

Appendix A SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 19 December 2011

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated;

A	Poor Lands Trust. Established that this meets briefly twice a year in Sonning Common to identify needy recipients for grants.	12/133	Clerk	OPEN
A	Rehabilitation of offenders. Communications opened with HMP Huntercombe. Awaiting response.	12/115	Clerk/Mr Reynolds	OPEN
A	Village Hall hearing loop. This failed and a replacement was installed on 15 December. Amplifier is now on its last legs.	Clerk	Clerk	CLOSED
A	Letter sent to owners of land behind PO to enquire if it could be made available for parking.	Clerk	Clerk	OPEN
A	Formal letter sent to owners of land behind Brinds Copse (2A Grove Rd) requiring clear up and tree safety works.	Clerk	Clerk	OPEN
A	Formal approach made asking Co-op to meet their contractual obligations regarding car park maintenance, facilities and layout.	Clerk	Clerk	OPEN
A	Legal Title. Progress being made to ensure that Parish Council property is registered with the Land Registry.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Play Area gates. The new gates to Baskerville Road play area have both been broken. Supplier quoting for stronger fixings.	Clerk	Clerk	OPEN
A	Play Area Reporting. Considering online reporting.	12/09.01	Clerk	OPEN
A	Baskerville Road 2 nd litter bin - awaiting response from SODC.	Clerk	Clerk	OPEN
B	Road Crossing petition. Awaiting proposal for solar powered SID.	12/111	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Winter preparedness. Now awaiting snow.	12/77	Mr Jones	OPEN
B	Footpath repairs. Discussions ongoing re next steps.	12/75	Clerk	OPEN
C	Work to begin shortly on Budget and Precept for 2012/13	Clerk	Clerk	CLOSED
C	Quality Parish Council. Clerk developing portfolio to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work will be done to standardise and index properly.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk

APPENDIX B

PROPOSED MEETING DATES IN 2012

The following are set out for approval on 16 January 2012.

What still has to be decided are dates for:

1. The Annual Meeting of the Parish Council (AMPC) at which Chairman and then Committee Chairmen have to be elected. It has to be in May.
2. The Annual Parish Meeting (APM), sometimes called the Meeting of Electors, which has to be held between 1 March and 1 June inclusive.

It is permissible to hold both on the same day and it is suggested that both are held in sequence on Monday 14 May with the first at 18.30 and the second at 19.30.

MONTH IN 2012	Parish Council	Finance Committee	Planning Committee	
	Monday 20.00	Wednesday 19.30	Monday 19.30	Monday 19.00
JANUARY	Thu 5:Precept only 16	4:Budget only 11	3	16
FEBRUARY	20	8	6	20
MARCH	19	7	5	19
APRIL	16	11	2	16
MAY	2 or 14 AMPC and APM 21	9	Tuesday 1	21
JUNE	18	6	6	18
JULY	16	11	2	16
AUGUST	-	8	6	20
SEPTEMBER	17	12	3	17
OCTOBER	15	10	1	15
NOVEMBER	19	7	5	19
DECEMBER	17	5	3	17
JANUARY 2013	21	9	7	21