

Members are summoned to the meeting of
Sonning Common Parish Council

On Monday 16 July 2012 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 13/044 Apologies for absence
- 13/045 **Declarations of Interests by Members on Agenda Items:** It is each Member's responsibility to advise the Clerk promptly of changes to his/her Register of Interests or Register of Gifts and Hospitality.
- 13/046 **Public Question Time under Section 30 of Standing Orders**
- 13/047 **To ratify the Minutes of the Finance Committee meeting held on 4 July 2012**
- 13/048 **To receive and approve the Minutes of previous meetings:**
 - 048.01 Planning Committee held on 18 June 2012
 - 048.02 Parish Council meeting held on 18 June 2012
- 13/049 **To receive the County Councillor's Report**
- 13/050 **To receive District Councillor's Report**
- 13/051 **Parish Clerk's Report: See Appendix A attached.**
- 13/052 **Lea Meadow update.** Mr S Lilly has asked for 15 minutes in which to outline the latest thinking about this site. Time will be allowed for questions.
- 13/053 **Neighbourhood Plan:** Mr Greenwood will advise on progress including the Design Day held on 7 July. He will also seek authorisation to commission a housing needs survey to be carried out by ORCC for a cost of up to £2,200.
- 13/054 **Rotherfield United Football Club (RUFC) Grant.** The meeting will be apprised of progress towards releasing funds (Mr Kedge) and Mrs Lewis will update on progress in creating a steering group including young people.
- 13/055 **Delegation of Powers during August:** Motion to delegate the Parish Council's powers to deal with urgent matters to the Finance Committee during August when there is no meeting.
- 13/056 **Police Report:** Having established that police resources no longer allow for scheduled visits to meetings, it is proposed that the Chairman should have at least a monthly contact with the local police to convey concerns/views of councillors and electors and to receive information/responses from the police which will then be circulated as appropriate.
- 13/057 **Matters for future consideration.**

The next Meeting will be on Monday 17 September 2012 at 20.00.



Philip Collings
Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 16 July 2012

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated;

	Summary	Source	Resp.	Status
A	Letter sent to owners of land behind PO to enquire if it could be made available for parking. No response yet.	Clerk	Clerk	OPEN
A	2A Grove Rd site. Owners now preparing development options.	Clerk	Clerk	OPEN
A	Co-op – plans for car park works still awaited.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Allotments – three on waitlist. Incidents of theft of produce and vandalism have been reported. Police made aware and holders briefed to be vigilant. Plans now being made for improvements needed.	12/113	Mr Stoves + Clerk	OPEN
A	Play Area gates. Second replacement gate installed.	Clerk	Clerk	CLOSED
A	Play Area notices. 2 nd at Baskerville Road about to go up.	Clerk	Clerk	CLOSED
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Footpath repairs. It seems that efforts are being rewarded by funding provided through Councillor Viney!	12/75	Clerk	CLOSED
B	Village Hall. A Memorandum of Understanding covering the respective responsibilities of SCVHMC and SCPC has been agreed.			
C	Quality Parish Council. Clerk developing portfolio to obtain CiLCA certification. Attending course in September.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of assistant clerk developing operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN
C	Information Commissioner's Office has notified us that a complaint made on 31.12 2011 by a Mrs P Hughes under FoI is being considered. Advised by ICO to take no action until advised to do so.	Clerk	Clerk	OPEN