

# Members are summoned to the meeting of Sonning Common Parish Council

On Monday 17 March 2014 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.

Public and Press are welcome to attend

## AGENDA

- 14/142 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 14/143 Public Question Time under Section 30 of Standing Orders.
- 14/144 To review the Police Report previously circulated.
- 14/145 To ratify Minutes of Finance Committee meeting held on 5 March 2014.
- 14/146 To approve the Minutes of previous meetings:
  - 146.01 Planning Committee held on 3 March 2014.
  - 146.02 Parish Council meeting held on 17 February 2014.
- 14/147 To receive the County Councillor's Report
- 14/148 To receive the District Councillor's Report
- 14/149 To receive the Parish Clerk's Report - Appendix A attached
- 14/150 Neighbourhood Development Plan progress: Mr Greenwood will inform of the present situation.
- 14/151 Skatepark project: Mrs Lewis will report on the current situation.
- 14/152 Office rental: The Village Hall Management Committee has agreed to the Parish Office taking over the space released by FISH moving out. That space will be used initially to display and store all the NDP material and thereafter as storage to allow the main office to be rearranged with additional meeting space. The cost per quarter for rental and services will be £720 versus £530 at present. It is also proposed to allow for a one-off cost £850 for the cost of shelving etc in the small office, rearranging the existing one and, if necessary, repainting it. The meeting is asked to approve this.
- 14/153 Railings outside the Co-operative: Mrs Phillips-Tilbury has asked that £325 be provided for the railings to be painted green to match the hall and bollards. The meeting is asked to approve.
- 14/154 Year End Accounts: These will be circulated before the meeting which may wish to approve them or defer to the next meeting.
- 14/155 Annual Parish Meeting of Electors: Mr Kedge will outline plans for that meeting on 12 May.
- 14/156 Matters for future consideration.

Next meeting: Monday 14 April 2014 at 20.00.



Philip Collings  
Parish Clerk

**APPENDIX A**  
**SONNING COMMON PARISH COUNCIL**  
**Parish Clerk's Report to the meeting on 17 March 2014**

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

|   | <b>Summary</b>   | <b>Source</b>    | <b>Resp.</b> | <b>Status</b> |
|---|--|------------------|--------------|---------------|
| A | Abandoned has finally been removed from the car park.  | Clerk            | Clerk        | CLOSED        |
| A | Car park flooding. Awaiting Co-operative's plans for a longer term solution.   | Clerk            | Clerk        | OPEN          |
| A | 2A Grove Rd site. Suggestion for development received for discussion. No progress yet.   | Clerk            | Clerk        | OPEN          |
| A | Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.                             | 12/16a           | Clerk        | OPEN          |
| A | Hedges – work being authorised for PC hedges to be cut.  | 13/070           | Clerk        | OPEN          |
| A | Corner of Wood Lane and Green Lane – liaising with owners to agree use of red phone box site and to seek repairs to paving. No progress yet. | Clerk            | Clerk        | OPEN          |
| A | New Dog Bin obtained to go on corner of Ilex Close. Stickers and spray being obtained.   | Clerk            | Clerk        | OPEN          |
| A | Year-end work. Preparing accounts and for audits.  | Clerk            | Clerk        | OPEN          |
| B | Allotments. All bar one half-plot are let. Total arrears of £142.50 being pursued.   | Clerk            | Clerk        | OPEN          |
| B | Private hedges – letters going to properties identified as problematic.  | Chairman + Clerk | Clerk        | OPEN          |
| B | Village Hall insulation and acoustics. Work underway to seek quotes.   | Clerk            | Clerk        | OPEN          |
| B | Register of Interests – Individuals must maintain own information.   | 12/46            | Cllrs.       | OPEN          |
| B | Brind's Copse – awaiting agreement on future use of the site. Work has been authorised to clear bushes and trees from rear of garage block.  | Clerk            | Clerk        | OPEN          |
| B | Skatepark – supporting fundraising and project activity around re-rendering.   | SPWP             | Clerk        | OPEN          |
| C | Neighbourhood Development Plan. Support work continuing for next phase.  | Clerk            | Clerk        | OPEN          |
|   | Neighbourhood Development Plan website – Ros Varnes finalising website content for publication.  |                  |              |               |
| C | Document standards. Work being done to standardise and index properly as part of developing an operational manual.                           | Clerk            | Clerk        | OPEN          |
| C | Data Protection Act and individual Councillors. Please discuss with the Clerk individually.  | Clerk            | Clerk        | OPEN          |
| D | Boundary review – ongoing issue to watch.  | Clerk            | Clerk        | OPEN          |



**Philip Collings**  
**Parish Clerk**