

Members are summoned to the meeting of Sonning Common Parish Council

Public and Press are welcome to attend

Date: Monday 17 October 2011 at 20.00 hrs.

Venue: The Village Hall Wood Lane Sonning Common.

AGENDA

- 12/83 Apologies for absence
- 12/84 Declarations of Interests by Members on Agenda Items: It is each Member's responsibility to advise the Clerk promptly of changes to his/her Register of Interests or Register of Gifts and Hospitality.
- 12/85 Public Question Time under Section 30 of Standing Orders
- 12/86 To ratify the Minutes of the Finance Committee held on 3 October 2011
- 12/87 To receive and approve the Minutes of previous meetings:
 - 87.01 Planning Committees held on 19 September and 3 October 2011
 - 87.02 Parish Council held on 19 September 2011
- 12/88 To receive the Police Report
- 12/89 To receive the County Councillor's Report
- 12/90 To receive District Councillor's Report
- 12/91 Parish Clerk's Report: See Appendix A attached.
- 12/92 External Audit. The Annual Return for the Year to 31 March 2011 (circulated separately) has been received. No issues have been raised. The Council is now required to resolve to approve and accept the Annual Return.
- 12/93 Vacant property nuisance - Peppard Road. Mrs Phillips-Tilbury will propose actions to address this nuisance.
- 12/94 Village Signboard. Mrs Phillips-Tilbury will outline a proposal by the Sonning Common Society for a village sign to be erected on the triangle at Wood Lane and Peppard Road.
- 12/95 Neighbourhood Plan: Mr Rooke and Mr Greenwood will report on progress with the Neighbourhood Plan.
- 12/96 Solar Panels: Mrs Phillips-Tilbury will propose an investigation into the economics of installing solar panels on the village hall to generate income from the Feed in Tariff.
- 12/97 Youth facilities: Mr Kedge and Mrs Lewis will seek support for a Working Party to explore ways in which the Parish Council could provide new/improved facilities in the village for young people.
- 12/98 Rehabilitation of offenders: Mr Reynolds will explain a scheme to help in the rehabilitation of soon to be discharged adult prisoners by providing them with work opportunities on projects for the public good. He will seek support from the Parish Council to identify and initiate suitable projects.
- 12/99 Matters for future consideration:

The next Meeting will be on 21 November 2011 at 20.00 hrs.



Philip Collings
Parish Clerk

Appendix A SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 17 October 2011

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated;

	Summary	Source	Resp.	Status
A	Car Park signage: No Entry sign now installed.	12/25.02	Clerk	CLOSED
A	Work ordered to make safe area where conifer removed to eliminate a trip hazard.	Clerk	Clerk	OPEN
A	Allotments. All information updated. Ready to invoice continuing holders. Eight vacant allotments with three offered to waitlist. Notices to go up advertising remainder. Should one be offered to school/youth club?	Clerk	Clerk	OPEN
A	Legal Title. Solicitor briefed to ensure all Parish Council property is registered with the Land Registry.	Clerk	Clerk	OPEN
A	Road weeding. Hand weeding followed by spraying has cleared almost every kerbside in the village. Complete for this year.	Clerk	Clerk	CLOSED
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Now aim for end November.	12/16a	Clerk	OPEN
A	Play Area Reporting. Considering online reporting.	12/09.01	Clerk	OPEN
A	Play Area hedges –Baskerville Road and Churchill Crescent completed. Allotments shortly.	12/43.01	Clerk	OPEN
A	Play area security. Work under way.	12/43.01	Clerk	CLOSED
A	Baskerville Road 2 nd litter bin - awaiting response from SODC.	Clerk	Clerk	OPEN
A	New Bus stop seat on Peppard Road installed.	12/45	Clerk	CLOSED
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Winter preparedness. Actions and purchases approved are now happening apace. Volunteers to be sought for salt bagging.	12/77	Clerk/Mr Jones	
B	Footpath repairs. Discussions ongoing re next steps.	12/75	Clerk	OPEN
C	Work to begin shortly on Budget and Precept for 2012/13	Clerk	Clerk	OPEN
C	Quality Parish Council. Clerk developing portfolio to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work will be done to standardise and index properly.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk