

# Members are summoned to the meeting of Sonning Common Parish Council

On Monday 18 February 2013 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.  
Public and Press are welcome to attend

## AGENDA

- 13/140 Apologies for absence
- 13/141 **Declarations of Interests:** To receive any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 13/142 **Public Question Time** under Section 30 of Standing Orders
- 13/143 To receive the Police Report
- 13/144 To ratify the Minutes of the Finance Committee meetings held on 9 January and 6 February 2013
- 13/145 To approve the Minutes of previous meetings:
  - 131.01 Planning Committees held on 7 and 21 January 2013
  - 131.02 Parish Council meeting held on 21 January 2013
- 13/146 To receive the County Councillor's Report
- 13/147 To receive the District Councillor's Report
- 13/148 To receive the Parish Clerk's Report - Appendix A attached.
- 13/149 **Banking:** To consider a change to Banking arrangements as recommended by the Finance Committee Minute F13/097 and authorise the resulting amendments to Financial Regulations.
- 13/150 To approve the Annual Risk assessment Document circulated separately.
- 13/151 **Triathlon 2013 Route:** Mr Stoves will update the meeting with the latest news.
- 13/152 **Rollerpark progress:** Mrs Lewis will advise on progress being made and plans.
- 13/153 **Post Office:** Mrs Lewis will raise concerns about the changes to facilities.
- 13/154 **Boundary Commission review:** The meeting will consider how the Parish Council should respond to the forthcoming opportunity to review Parish Boundaries.
- 13/155 **Car parking in the village:** Mr Rawlins will describe possibilities for improving the supply of space.
- 13/156 **Neighbourhood Development Plan:** Next steps review.
- 13/157 **Matters for future consideration.**

The next Meeting will be on Monday 18 March 2013 at 20.00.



Philip Collings  
Parish Clerk

## Appendix A SONNING COMMON PARISH COUNCIL

### Parish Clerk's Report to the meeting on 18 February 2013

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	<b>Summary</b>	<b>Source</b>	<b>Resp.</b>	<b>Status</b>
A	New approach to be made to find and approach owners of land behind PO to enquire if it could be made available for parking.	Clerk	Clerk	OPEN
A	2A Grove Rd site. In contact with owners re: development options.	Clerk	Clerk	OPEN
A	Co-op car park. Drains seem better – will keep watching.	Clerk	Clerk	CLOSED
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Deputy Clerk	OPEN
A	Allotments – All work hampered by terrible weather and will resume asap.	12/113	Mr Stoves + Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	New Dog bin site agreed by Butchers Arms. Bin ordered.	Mrs Diwell	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Roller Park – Invitations to Tender issued by Linda Collison. Fundraising to get going.	RPWP	Deputy Clerk	OPEN
B	CCTV – quote now in – just awaiting Co-op agreement to put cameras on their wall. Have offered to extend to cover the front of the store for £100. Awaiting reply.	13/102	Mr Jones + Clerk	OPEN
C	Budget and precept agreed. Registered with SODC. Flyer published.	RFO	RFO	CLOSED
C	Neighbourhood Development Plan. Major progress in reaching the presentations. This is not the end. It is not even the beginning of the end. But it is, perhaps, the end of the beginning.	Clerk	Clerk	OPEN
C	Quality Parish Council/GPC. Clerk and Deputy completing their portfolios to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of assistant clerk developing operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN
C	Winter works. Salt restocked ready for when needed.	Mr Jones + Clerk	Mr Jones + Clerk	OPEN



**Philip Collings**  
Parish Clerk