

Members are summoned to the meeting of
Sonning Common Parish Council

On Monday 18 June 2012 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 13/032 Apologies for absence
- 13/033 **Declarations of Interests by Members on Agenda Items:** It is each Member's responsibility to advise the Clerk promptly of changes to his/her Register of Interests or Register of Gifts and Hospitality.
- 13/034 **Public Question Time under Section 30 of Standing Orders**
- 13/035 **To ratify the Minutes of the Finance Committee meeting held on 6 June 2012**
- 13/036 **To receive and approve the Minutes of previous meetings:**
022.01 **Planning Committee held on 21 May and 6 June 2012**
022.02 **Parish Council meeting held on 21 May 2012**
- 13/037 **To receive the County Councillor's Report**
- 13/038 **To receive District Councillor's Report**
- 13/039 **Parish Clerk's Report: See Appendix A attached.**
- 13/040 **New Code of Conduct:** The monitoring officers of the County Council and the District Councils in Oxfordshire have decided to ask their respective councils to adopt a Code of Conduct although await the regulations to allow them to include wording on disclosable pecuniary interests (DPIs) in the final Code of Conduct and this could result in changes in future. The monitoring officers are satisfied that the approach the Councils are taking will mean that Councils will have in place a suitable Code of Conduct from 1 July, which the Department for Communities and Local Government have stated will be the effective date. At this stage the monitoring officers have decided that it is appropriate for the code not to include provision on non-pecuniary interests.
- The Parish Council is therefore asked to resolve that:
- 13/040.1 **The Code of Conduct adopted by South Oxfordshire District Council be adopted as the code for members and co-opted members of the Sonning Common Parish Council with effect from 1 July 2012; and**
- 13/040.2 **The Parish Clerk be requested to notify the monitoring officer of South Oxfordshire District Council of the passing of the above resolution.**
- The Code of Conduct was circulated by email on 25 May and printed copies are available on request. Members should to note that they will be required to complete new Register of Interest Form within 28 days of passing this resolution.
- 13/041 **Rotherfield United Football Club (RUFC) grant request.** RUFC have approached the Parish Council seeking a grant of £7,000 towards the £15,000 costs of Phase 1 of their improvements that will benefit all their 260 young members of whom 182 (70%) live in Sonning Common. As well as making the improvements they also propose to donate to the Parish Council the freehold of a half-acre of land on which a Roller Park could be constructed when funding and approvals have been obtained. The Finance Committee reviewed the application on 6 June and asked that it be discussed by the full Council at this meeting.
- 13/042 **Neighbourhood Plan:** Mr Greenwood will advise on progress and future events and activities.
- 13/043 **Matters for future consideration:**

The next Meeting will be on Monday 16 July 2012 at 20.00.



Philip Collings
Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 18 June 2012

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated;

A	Letter sent to owners of land behind PO to enquire if it could be made available for parking. No response yet.	Clerk	Clerk	OPEN
A	2A Grove Rd site has been cleared under Forestry Commission Licence. Owners will discuss development options shortly.	Clerk	Clerk	OPEN
A	Co-op – plans for car park works awaited.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Allotments – new agreement sent to all tenants – most now signed. Payments now up to date. Three on waitlist. Plans now being made for improvements needed.	12/113	Mr Stoves + Clerk	OPEN
A	Play Area gates. Second replacement gate about to be installed.	Clerk	Clerk	OPEN
A	Play Area notices. All put up except 2 nd at Baskerville Road – to go up when new gate in place.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Footpath repairs. It seems that efforts are being rewarded by funding provided through Councillor Viney!	12/75	Clerk	OPEN
C	External Audit – sent to BDO.	Clerk	Clerk	CLOSED
C	Quality Parish Council. Clerk developing portfolio to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of assistant clerk developing operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk