

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 18 March 2013 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 13/158 **Declarations of Interests:** To receive any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 13/159 **Public Question Time** under Section 30 of Standing Orders
- 13/160 **To receive the Police Report**
- 13/161 **To ratify the Minutes of the Finance Committee meeting held on 6 March 2013**
- 13/162 **To approve the Minutes of previous meetings:**
 - 162.01 **Planning Committee held on 4 February 2013**
 - 162.02 **Parish Council meeting held on 18 February 2013**
- 13/163 **To receive the County Councillor's Report**
- 13/164 **To receive the District Councillor's Report**
- 13/165 **To receive the Parish Clerk's Report - Appendix A attached**
- 13/166 **Triathlon 2013 Route:** Mr Stoves will update the meeting with the latest news.
- 13/167 **Skatepark progress:** Mrs Lewis will advise on progress being made and next steps including the winner of the raffle .
- 13/168 **Neighbourhood Development Plan:** Agreement has been reached with RPPC on a Memorandum of Understanding regarding collaboration across the parish boundaries regarding the NDP. The document is attached as Appendix B and will be put to the meeting for approval. There will also be a progress report.
- 13/169 **Car parking in the village:** As agreed at the last meeting, Mr Rawlins will propose a resolution that: 'Sonning Common Parish Council calls on SODC to meet with it as a matter of urgency in order to agree measures, including new SODC parking provision, appropriate to meet our current and future needs, to at least 2027, for an improved provision parking space.' The meeting will also be asked to determine who should take this forward and in what role (Sub Committee or Working party). Supporting detail is attached as Appendix C.
- 13/170 **Matters for future consideration.**

The next Meeting will be on Monday 18 March 2013 at 20.00.



Philip Collings
Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 18 March 2013

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	New approach to be made to find and approach owners of land behind PO to enquire if it could be made available for parking.	Clerk	Clerk	OPEN
A	2A Grove Rd site. In contact with owners re: development options. Have sought advice from Housing Association – progress glacial.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Deputy Clerk	OPEN
A	Allotments – Fence almost complete and car park improvements about to be scheduled.	12/113	Mr Stoves + Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	New Dog bin site agreed by Butchers Arms. Bin about to be installed.	Mrs Diwell	Clerk	OPEN
A	Potholes. Formal request sent to OCC to take serious action to improve Ashford Avenue situation beyond just filling holes.	13/142	Clerk	OPEN
A	Post Office: Laura Tarling Senior Stakeholder Manager – South West has agreed to come and talk at the APM on 13 May and hopes to be accompanied by a representative from One Stop.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Skatepark – Constructor shortlist agreed after open evening. Fundraising to get going.	SPWP	Deputy Clerk	OPEN
B	CCTV - still awaiting Co-op agreement to put cameras on their wall. Have offered to extend to cover the front of the store for £100. Awaiting reply.	13/102	Mr Jones + Clerk	OPEN
C	Neighbourhood Development Plan. Support work continuing for next phase. NDP specific website to go up shortly.	Clerk	Clerk	OPEN
C	Quality Parish Council/GPC. Clerk and Deputy completing their portfolios to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of assistant clerk developing operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN
C	Winter works. Salt restocked ready for when needed.	Mr Jones + Clerk	Mr Jones + Clerk	OPEN



Philip Collings
Parish Clerk

APPENDIX B

Memorandum of Understanding between Sonning Common Parish Council and Rotherfield Peppard Parish Council

PURPOSE

To document a joint understanding between Sonning Common Parish Council (SCPC) and Rotherfield Peppard Parish Council (RPPC) on the arrangements and ground rules for collaboration in the Sonning Common Neighbourhood Development Plan (NDP).

AGREEMENT

RPPC agrees to support the **INCLUSION OF THE AREA SON13** in the Neighbourhood Area (NA) of the Sonning Common NDP subject to:

- A 1. Formal resolution by RPPC
- A 2. The NA will not be further extended to include any other part of Rotherfield Peppard Parish.
- A 3. Rotherfield Peppard Parish (RPP) residents will be informed of the agreement and will have the opportunity to raise concerns at the RPPC Annual Parish Meeting (20th April 2013).
- A 4. SCPC to time the NA submission to SODC so that RPP residents have at least a further 2 weeks (until 4th May 2013) to respond to the SODC Consultation.
- A 5. SCPC will fund the whole cost of the NDP including consultation with RPP residents with no expectation of any contribution from RPPC.
- A 6. The involvement of RPPC will not prejudice at a later date RPPC carrying out its own NDP.
- A 7. All matters pertaining to SON13 must be consistent with Planning Policies pertinent to RPPC, support of local services e.g. Peppard School and information available in RPPC's Community Plan surveys.

RPPC agrees to be a **CONSULTATION BODY** in relation to the SCPC NDP.

- B 1. RPPC will be consulted on issues including housing, sustainability, traffic & parking, business & retail, and educational & medical facilities.
- B 2. RPPC will be invited to nominate one member (and a substitute) to the NDP Working Party. The nominee will be invited to all meetings and will be privy to all correspondence.
- B 3. SCPC, with RPPC's assistance, will create a Communication Plan prior to the NA proposal being submitted to SODC, to ensure key documentation is available to RPP residents during the development of the NDP which should include at least:
 - Information at Key stages in the development of the NDP:
 - Definition of the NA (including SON13)
 - Results of the assessment of development sites and outcome of Site Surveys
 - Outcome of Design Stage.
 - Proposals included in the NDP
 - An appropriate means of communicating / collecting information to support the NDP:
 - Documentation available on a website
 - Insert(s) in Peppard News
 - Leaflet Drop
 - A presentation in Rotherfield Peppard open to residents
 - Invitation to RPPC and RPP residents to NDP public consultation events.
 - Feedback, issues and concerns of RPP residents which will be recorded and addressed in the NDP
- B 4. RPPC will be invited to support the case for the NDP in the referendum.

Signatures:

Date:

Sonning Common Parish Council

Rotherfield Peppard Parish Council

APPENDIX C

Background to the resolution to be put as agenda item 13/169 for Sonning Common Parish Council Meeting on 18 March 2013.

In the light of the long-standing and increasingly severe lack of parking in our village centre the Parish Council calls on SODC to meet urgently with parish councillors in order to agree measures, including new SODC parking provision, appropriate to meet our needs both now and (with increasing demand) forward to 2027.

The vitality and viability of our retail and service centre is under serious threat from a lack of parking provision. This issue is urgent right now because the last available undeveloped land in our village centre is now under threat of housing development.

We shall call on SODC to give particular consideration to the use for parking of the 0.4 hectares (or part thereof) of undeveloped land behind 19b-25 Wood Lane (see plan attached) and to ensure that NO planning permission to develop this land is given UNTIL a compelling solution, with SODC parking provision (as in other SODC towns and major villages), has been made.

We shall ask SODC to fulfil its obligations to our key sustainable district centre just as it calls on us to meet our development responsibilities under the Core Strategy. We believe that securing the sustainable future of our village centre is an appropriate and compelling priority for the urgent application of SODC Capital Reserves.