

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 19 March 2012 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 12/180 Apologies for absence
- 12/181 **Declarations of Interests by Members on Agenda Items:** It is each Member's responsibility to advise the Clerk promptly of changes to his/her Register of Interests or Register of Gifts and Hospitality.
- 12/182 **Public Question Time under Section 30 of Standing Orders**
- 12/183 To ratify the Minutes of the Finance Committee meeting held on 7 March 2012
- 12/184 To receive and approve the Minutes of previous meetings:
184.01 Planning Committee held on 20 February and 7 March 2012
184.02 Parish Council meeting held on 20 February 2012
- 12/185 To receive the Police Report
- 12/186 To receive the County Councillor's Report
- 12/187 To receive District Councillor's Report
- 12/188 Parish Clerk's Report: See Appendix A attached.
- 12/189 **Planning Committee:** Mr Greenwood will propose changes to the membership of this Committee by inclusion of Mrs MacGowan as a full member and changing the status of Mr Kedge from ex-officio to that of a named reserve entitled to vote if the Committee would otherwise be inquorate.
- 12/190 **New Speed Indicator on Peppard Road:** OCC Highways, prompted by Councillor Viney, have offered to install a new speed indicator on the southbound side of the B481 just before the 30 mph sign by the Bird in Hand. The Parish Council's share of the cost (50%) is £2,675.00. Mr Jones will propose that this contribution be approved and that the Finance Committee be authorised to issue the cheque immediately so that installation can proceed.
- 12/191 **Play Area Inspections:** Mr Kedge has asked that the Council consider a motion that: 'In the light of the known usage of the three Play Areas in Sonning Common and the nature of the play equipment therein, it is agreed that fortnightly inspections by a councillor using a formal checklist then recorded by the Parish Clerk plus the annual inspections by a qualified external body will reasonably fulfil the Parish Council's duty of care.'
- 12/192 **Skatepark land acquisition:** The Trustees of RUFC at Bishopswood Sports Ground have offered to sell to the Parish Council a plot of land sufficient for the construction of a new Skatepark. The price agreed, subject to (i) contract and (ii) planning consent and (iii) confirmation of unfettered access, is £7,000 plus the legal expenses of both parties. The Parish Clerk requests the Parish Council to authorise him to continue negotiations to clear items (ii) and (iii) and then immediately present the contract for signature by Messrs Kedge and Stoves.
- 12/193 **Widmore Pond:** Mrs Diwell, who now chairs the Widmore Pond Committee, will lead a discussion on the future management of the pond and the role of the Parish Council in it. There are widely differing views about the value of the pond to the community and how it and its surroundings should be managed in future. Because the pond itself is owned by the Parish Council it is the view of the RFO that its finances and funds should come into his responsibility. A motion will be required.
- 12/194 **Neighbourhood Plan:** Mr Greenwood will advise on progress and future events and activities.
- 12/195 **Internal Audit matters:** Arising from the audit and the auditor's subsequent briefing of the Finance Committee, members are advised that at the next meeting they will be asked to consider minor amendments to the Financial Regulations and associated sections of Standing Orders and to approve both in their entirety. They will also be asked to approve updated Risk Assessments and Asset Registers.
- 12/196 **Annual Parish Meeting:** Mr Kedge will be seeking suggestions for the conduct and content of this meeting of the electors on 14 May.
- 12/197 **Matters for future consideration:**

The next Meeting will be on Monday 16 April at 20.00 hrs.



Philip Collings Parish Clerk

Appendix A SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 19 March 2012

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated;

A	Letter sent to owners of land behind PO to enquire if it could be made available for parking.	Clerk	Clerk	OPEN
A	Owners of 2A Grove Rd have made contact and are now pursuing tree safety works and site development options.	Clerk	Clerk	OPEN
A	Co-op have agreed in principle to meet their contractual obligations regarding car park maintenance, facilities and layout.	Clerk	Clerk	OPEN
A	Legal Title. Progress being made to ensure that Parish Council property is registered with the Land Registry.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Allotments – excellent clear-up day held on 3 March. Now progressing how to improve fencing and clearing top area.	12/113	Mr Stoves + Clerk	OPEN
A	Play Area gates. One gate to Baskerville Rd area has been replaced with a new post and stronger fixings. Waiting to see if problem has gone away before replacing second one.	Clerk	Clerk	OPEN
A	Play Area Reporting. See agenda item 12/191.	12/09.01	Clerk	OPEN
A	Baskerville Road 2 nd litter bin - awaiting response from SODC.	Clerk	Clerk	OPEN
B	Road Crossing petition. Success – see agenda item 12/190.	12/111	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Footpath repairs. Discussions ongoing re next steps.	12/75	Clerk	OPEN
C	Internal Audit largely complete.	Clerk	Clerk	OPEN
C	Quality Parish Council. Clerk developing portfolio to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work will be done to standardise and index properly.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk