

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 19 November 2012 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 13/093 Apologies for absence
- 13/094 Declarations of Interests by Members on Agenda Items: It is each Member's responsibility to advise the Clerk promptly of changes to his/her Register of Interests.
- 13/095 Public Question Time under Section 30 of Standing Orders
- 13/096 To receive the Police Report
- 13/097 To ratify the Minutes of the Finance Committee meeting held on 8 October 2012
- 13/098 To approve the Minutes of previous meetings:
098.01 Planning Committees held on 8 and 22 October and 5 November 2012.
098.02 Parish Council meeting held on 15 October 2012
- 13/099 To receive the County Councillor's Report
- 13/100 To receive the District Councillor's Report
- 13/101 To receive the Parish Clerk's Report - Appendix A attached.
- 13/102 CCTV: It has been suggested that the Parish Council should provide a CCTV recording capability over the car park and at the three play areas to assist the police in reducing antisocial behaviour and petty vandalism. Mr Jones and the Parish Clerk will outline the options open and their costs and will ask the meeting to reach a decision whether to proceed or not.
- 13/103 Allotment improvements: It is now clear that the Horseponds Road site requires an investment in its infrastructure to meet the standards recommended by the Allotment Society and to improve its value to the tenants. Three projects to clear the outside areas and to improve access to the upper plots have been given the go-ahead from the budget. Two more are needed – one to enclose the site with deer and rabbit proof fencing and another to improve the drainage of the car park. The fencing is expected to cost in the region of £10,000 and the car park work about £2,500. Competitive tenders are being sought for both projects in line with Financial Regulations. With work already approved total expenditure will be to around £16,000. Council is asked to approve the transfer of £12,500 from reserves to complete this work.
- 13/104 Village Gardeners: The Finance Committee meeting on 7 November recommended (F13/071.3) the approval of a grant of £500 to the Sonning Common Village Gardeners subject to it being ratified by the full Council at this meeting.
- 13/105 Sonning Common Magazine: It is a requirement for both Quality Parish Council status and the exercise of the new General Power of Competence that the Parish Council should publish and distribute to all electors at least six issues of a newsletter annually. The least cost method of doing this has been identified as taking a full page over which the PC has editorial control in each issue of the SC Magazine. Mr Jones has offered to act as content editor and publisher for such a page. The magazine has quoted an annual cost of £1,103 for the page. Council is asked to approve making this commitment to start with the February 2013 issue.
- 13/106 2013 Meeting Dates: Parish Clerk will circulate dates for approval.
- 13/107 Rollerpark progress: Mr Kedge will advise on progress being made and plans.
- 13/108 Nomination of a Councillor to represent the Parish Council on the Health Centre's On Your Bike organizing committee. SCPC has been asked to be represented on this committee
- 13/109 Matters for future consideration.

The next Meeting will be on Monday 17 December 2012 at 20.00.



Philip Collings
Parish Clerk

Appendix A SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 19 November 2012

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	Letter sent to owners of land behind PO to enquire if it could be made available for parking. No response.	Clerk	Clerk	OPEN
A	2A Grove Rd site. Owners still preparing development options.	Clerk	Clerk	OPEN
A	Co-op car park . Main work complete. Some changes to be made to lights and car counter display. Awaiting progress of sorting out drains.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Deputy Clerk	OPEN
A	Allotments –see agenda item 13/103 above. Tenders to be sought.	12/113	Mr Stoves + Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut. Other areas to be pursued over the autumn.	13/070	Clerk	OPEN
A	Play Areas 2 nd waste bin in Baskerville Road play area reinstated with stronger fittings.	Clerk	Clerk	CLOSED
A	Dog bin being sourced for area around Widmore Pond.	Mrs Diwell	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Roller Park – Invitations to Tender being prepared for issue – Linda Collison is leading on this.	RPWP	Deputy Clerk	OPEN
C	Internal Audit – P Hood reappointed.	Clerk	Clerk	CLOSED
C	Neighbourhood Development Plan. This remains a significant workload on the office but coping.	Clerk	Clerk	OPEN
C	Quality Parish Council/GPC. Clerk and Deputy developing portfolio to obtain CiLCA certification. Attending third course in November.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of assistant clerk developing operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN
C	Salt stock delivered and in store ready for winter. So now <i>'Blow, winds, and crack your cheeks! rage! blow!; You cataracts and hurricanoes, spout till you have drench'd our steeples, drown'd the cocks!'</i> SC is ready.	Mr Jones + Clerk	Mr Jones + Clerk	OPEN



Philip Collings
Parish Clerk