

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 22 April 2013 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 14/001 **Declarations of Interests:** To receive any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 14/002 **Public Question Time under Section 30 of Standing Orders**
- 14/003 **To receive the Police Report**
- 14/004 **To ratify the Minutes of the Finance Committee meeting held on 10 April 2013**
- 14/005 **To approve the Minutes of previous meetings:**
 - 005.01 **Planning Committee held on 4 March 2013**
 - 005.02 **Parish Council meeting held on 18 March 2013**
- 14/006 **To receive the County Councillor's Report**
- 14/007 **To receive the District Councillor's Report**
- 14/008 **To receive the Parish Clerk's Report - Appendix A attached**
- 14/009 **Skatepark progress:** Mrs Lewis will advise on progress being made.
- 14/010 **Neighbourhood Development Plan:** Mr Greenwood will give a progress report.
- 14/011 **Financial Regulations:** The meeting will be asked to approve these that have been revised to allow for online banking.
- 14/012 **Community Governance Review of South Oxfordshire District:** The meeting will be asked to discuss what views, if any, the Parish Council wishes to provide by 28 June to help to shape this important review.
- 14/013 **Annual Parish Meeting of Electors:** Mr Kedge will outline the agenda and arrangements for this meeting.
- 14/014 **Matters for future consideration.**

The Annual Parish Meeting of Electors will be held on Monday 13 May 2013 at 19.00.

The Annual Meeting of the Parish Council will be on Monday 20 May 2013 at 20.00.



Philip Collings
Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 22 April 2013

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	New approach to be made to find and approach owners of land behind PO to enquire if it could be made available for parking.	Clerk	Clerk	OPEN
A	2A Grove Rd site. In contact with owners re: development options. Have sought advice from Housing Association – progress glacial.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Deputy Clerk	OPEN
A	Allotments – Fence complete and car park improvements about to be scheduled.	12/113	Mr Stoves + Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	New Dog bin by Butchers Arms installed.	Mrs Diwell	Clerk	CLOSED
A	Potholes. Following SCPC complaint Ashford Avenue will be fully resurfaced. Traffic restrictions not possible.	13/142	Clerk	CLOSED
A	Bus shelter cleaned. New bin ordered to go outside Co-op. Arrangements made for bollards outside hall to be repainted.	Clerk	Clerk	OPEN
A	Post Office: Laura Tarling Senior Stakeholder Manager – South West has agreed to come and talk at the APM on 13 May and hopes to be accompanied by a representative from One Stop.	Clerk	Clerk	OPEN
B	Car parking. Letter sent to SODC per minute 13/169. Response is awaited.	13/169	Clerk + Mr Greenwood	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Skatepark – supporting fundraising.	SPWP	Deputy Clerk	OPEN
B	CCTV - Co-op have agreed to put cameras on their wall. Awaiting written consent.	13/102	Mr Jones + Clerk	OPEN
C	Neighbourhood Development Plan. Support work continuing for next phase. NDP specific website to go up shortly.	Clerk	Clerk	OPEN
C	Quality Parish Council/GPC. Clerk and Deputy completing their portfolios to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of assistant clerk developing operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN
C	Winter works. Salt restocked ready for when needed.	Mr Jones + Clerk	Mr Jones + Clerk	CLOSED



Philip Collings
Parish Clerk