

# Members are summoned to the meeting of Sonning Common Parish Council

On Monday 15 February 2016 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.

Public and Press are welcome to attend

## AGENDA

- 16/120 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 16/121 Public Question Time under Section 30 of Standing Orders.
- 16/122 To review the Police Report previously circulated and to consider providing funds for road lines and signs.
- 16/123 To ratify Minutes of the Finance Committee meeting held on 3 February 2016.  
To approve the Minutes of previous meetings:  
123.01 Planning Committee held on 18 January 2016.  
123.02 Parish Council meeting held on 18 January 2016.
- 16/124 To receive the County Councillor's Report.
- 16/125 To receive the District Councillor's Report.
- 16/126 To receive the Parish Clerk's Report - Appendix A attached.
- 16/127 Skatepark: Mrs Lewis will update members on progress with issues.
- 16/128 Neighbourhood Development Plan: Mr Greenwood will update members on the latest situation.
- 16/129 To review the updated Risk Assessment and Asset Register for the Council and to approve seeking competitive quotations for Insurance renewal from 1 June 2016.
- 16/130 To create a Trees Committee to direct the planting of up to 103 trees funded by Mr J Stone.
- 16/131 Matters for future agendas.
- 16/132 Confidential matters with Press and Public excluded.

Next meeting: Monday 14 March 2016 at 20.00.



Philip Collings  
Parish Clerk

**Appendix A**  
**SONNING COMMON PARISH COUNCIL**  
**Parish Clerk's Report to the meeting on 15 February 2016**

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	<b>Summary</b>	<b>Source</b>	<b>Resp.</b>	<b>Status</b>
A	Car park: Put on hold for now.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed outside and on land inside 33/35 Peppard Road. No change.	Mr Jones	Clerk	OPEN
A	Electricity poles in Wood Lane. New contractor is still investigating.	Clerk	Clerk	OPEN
A	ATM Installation – awaiting next steps.	Clerk	Clerk	OPEN
A	Hazel Gardens – trying to agree plan to trim laurels to a manageable height and depth.	Clerk	Clerk	OPEN
B	Allotments. Two vacant plots.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Brind's Copse – outline permission granted for two homes. Process for sale being initiated.	Clerk	Clerk	OPEN
B	Parking in Pages Orchard and Ashford Avenue. Still seeking quotes. Likely cost >£50K	15/082	Clerk	OPEN
C	Informal request for council to provide a member of Governors of SC Primary School.	Ros Varnes	Deputy Clerk	OPEN
C	Neighbourhood Development Plan. Ready to support examiner as required.	Clerk	Deputy Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



**Philip Collings**  
**Parish Clerk**