

Members are summoned to the Meeting of  
**Sonning Common Parish Council**

On Monday 17 February at 20.00 hrs in the Village Hall Wood Lane Sonning Common.  
Public and Press are welcome to attend

**AGENDA**

- 20/152 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 20/153 Public Question Time under Section 30 of Standing Orders. Session limited to 15 min.
- 20/154 Police Matters: To consider any report circulated by email.
- 20/155 To approve Minutes of previous meetings:
  - 155.01 Finance Committee held on 5 February 2020.
  - 155.02 Planning Committee held on 20 January & 3 February 2020.
  - 155.03 Parish Council meeting held on 20 January 2020.
- 20/156 County Councillor's Report and feedback on 3<sup>rd</sup> Bridge meeting (Mrs Lewis).
- 20/157 District Councillor's Report.
- 20/158 Parish Clerk's Report - Appendix A attached.
- 20/159 Memorial Hall Field Working Party (MHFWP) update to be provided by Mrs Pearman.
- 20/160 Village Centre Working Party (VCWP) – update from Mr Howe.
- 20/161 Environment Working Party – update from Mr Stoves.
- 20/162 NDP II preparation – update from Mr Fort.
- 20/163 Plastic Free Communities WP – update from Ms Boorman
- 20/164 Website – update from Mr Shanagher.
- 20/165 Village Halls Website naming and charges review.
- 20/166 Update on Transfer of Kidmore End Hall.
- 20/167 To consider the adoption of a Community Emergency Plan (circulated).

Next meeting: Monday 16 March 2020 at 20.00.



Philip Collings – Parish Clerk

SONNING COMMON PARISH COUNCIL

Parish Clerk's Report to the meeting on 17 February 2020.

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.

**Key items in bold.**

	<b>Summary</b>	<b>Source</b>	<b>Resp.</b>	<b>Status</b>
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Widmore Pond – EWP has approved works. Fencing of back pond still to be agreed.	Clerk	Clerk	OPEN
C	<b>33/35 Peppard Road – still no progress.</b>	Clerk	Clerk	OPEN
A	Implementing Asset Register feature in our Alpha accounting system.	Clerk/BJ	Clerk/BJ	OPEN
A	<b>Transfer of Kidmore End Memorial Hall to SCPC. Planning under way now to formalise by end March.</b>	Clerk	Clerk	OPEN
A	Lea Road Play Area resurfacing started w/c 4 November. Delayed by bad weather but progressing.	Deputy Clerk -BJ	Deputy Clerk -BJ	OPEN
B	Resourcing the Neighbourhood Plan update.	Deputy Clerk-RV	Deputy Clerk-RV	OPEN
B	Numerous grant applications being progressed.	Deputy Clerk -BJ	Deputy Clerk -BJ	OPEN
B	MHF Working party – office supporting this long-term activity. <b>New water supply to KEMH being scheduled.</b>	17/079	Clerk	OPEN
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Environment Working Party (EWP) being supported.	Clerk	Clerk	OPEN
B	Allotments. One vacant plot about to be let.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Village Hall – once confirmed that FISH do not need space plans will be revised to create additional office space.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	New GDP Regulations – Effect and implications being worked on and on and on.	Clerk	Deputy Clerk -BJ	OPEN



Philip Collings  
Parish Clerk