

# Sonning Common Parish Council

Members are summoned to a meeting of the  
**FINANCE COMMITTEE**

To be held at the Parish Office, Village Hall, Wood Lane, Sonning Common  
on 8 February 2012 commencing at 7.30pm.

**Chairman: Miss J Hunt**

In accordance with the Local Government Act 1972 & Section 106 of the Finance Act 1992 Members are reminded that it is their responsibility to declare any interests in items that are to be discussed at the meeting.

## AGENDA

- F12/100 Apologies for absence
- F12/101 Declarations of Interest
- F12/102 Public Question Time
- F12/103 Reconciliation of Accounts as at 31 January 2012
- F12/104 Review of Financial Information as at 31 January 2012
- F12/105 Changes to Bank Mandate: To amend the Bank Mandate to replace Mr Rooke with Mrs Phillips-Tilbury.
- F12/106 Accounts to be presented for payment.  
A detailed schedule of accounts for payment will be presented at the meeting and that schedule, as approved, will be incorporated in the ensuing minutes
- F12/107 Requests for Donations: Home Start and St Michael's RC Church
- F12/108 Feedback from OALC Finance Course on 31 January: Mr Stoves and the RFO will brief members on issues raised by their attendance.
- F12/109 Year End preparation: To approve the RFO attending a half day course on this subject at the RBSS offices in Swindon. Course fee is £80.00.
- F12/110 Matters for future consideration

**Date of next Meeting:** Wednesday 7 March 2012 at 19.30



Philip Collings  
Parish Clerk and RFO