

Members are summoned to the Meeting of
Sonning Common Parish Council

On Monday 20 January at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 20/136 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 20/137 Public Question Time under Section 30 of Standing Orders. Session limited to 15 min.
- 20/138 Police Matters: To consider any report circulated by email.
- 20/139 To approve Minutes of previous meetings:
- 139.01 Finance Committee held on 8 January 2020.
 - 139.02 Planning Committee held on 16 December 2019.
 - 139.03 Parish Council meeting held on 16 December 2019.
- 20/140 County Councillor's Report.
- 20/141 District Councillor's Report.
- 20/142 Parish Clerk's Report - Appendix A attached.
- 20/143 Memorial Hall Field Working Party (MHFWP) update to be provided by Mrs Pearman.
- 20/144 Village Centre Working Party (VCWP) – update from Mr Howe.
- 20/145 Environment Working Party – update from Mr Stoves.
- 20/146 NDP II preparation – update from Mr Fort.
- 20/147 Plastic Free Communities WP – update from Ms Boorman
- 20/148 Website – update from Mr Shanagher.
- 20/149 Budget and Precept 2020/21 – to review proposals and finalise Precept.
- 20/150 Future of Parish Page - discussion.
- 20/151 Update on Transfer of Kidmore End Hall.
- Next meeting: Monday 17 February 2020 at 20.00.



Philip Collings – Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 20 January 2020.

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk.
- B. Progress with tasks being overseen by Members.
- C. Matters affecting the day-to-day running of the Council's business.

Key items in bold.

	Summary	Source	Resp.	Status
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Widmore Pond – EWP has approved works. Fencing of back pond still to be agreed.	Clerk	Clerk	OPEN
C	33/35 Peppard Road – no progress.	Clerk	Clerk	OPEN
A	Implementing Asset Register feature in our Alpha accounting system.	Clerk/ BJ	Clerk/ BJ	OPEN
A	Transfer of Kidmore End Memorial Hall to SCPC. Planning under way to formalise at end January.	Clerk	Clerk	OPEN
A	Lea Road Play Area resurfacing started w/c 4 November. Delayed by bad weather but progressing. Cost increased by weather delays.	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN
B	Resourcing the Neighbourhood Plan update.	Deputy Clerk	Deputy Clerk	OPEN
B	Numerous grant applications being progressed.	Deputy Clerk - BJ	Deputy Clerk - BJ	OPEN
B	MHF Working party – office supporting this long-term activity. New water supply to KEMH being scheduled.	17/079	Clerk	OPEN
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Environment Working Party (EWP) being supported.	Clerk	Clerk	OPEN
B	Allotments. Two vacant plots about to be let.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Village Hall – once confirmed that FISH do not need space plans will be revised to create additional office space.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	New GDP Regulations – Effect and implications being worked on and on and on.	Clerk	Deputy Clerk	OPEN



Philip Collings
Parish Clerk

Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held in the Parish Office on Wednesday 8 January 2020.

Present: Mr Stoves (Chairman) Mr Kedge, Mrs Lewis, Mr Rawlins, Mr Shanagher and Mr Collings (RFO).

F19/091 Apologies for absence. Not present: Mr Coombs.

F19/092 Declarations of Interest. None.

F19/093 Public Question Time. None present.

F19/094 Reconciliation of Accounts as at 31 December 2019 - presented and approved.

F19/095 Review of Financial Information at 31 December 2019 - presented and approved.

F19/096 Accounts for payment: The following accounts for payment were individually reviewed and their payment was then authorised. Amounts and details relating to individuals have been concatenated for privacy:

January 2020 FC MEETING DOCKETS LIST			
Docket	Chq No	Payee	Amount
		PERSONNEL COSTS	6,850.22
1920-266	UB1547	C Godfrey ex Grant	208.00
1920-267	UB1548	R Smith	545.00
1920-268	UB1549	Bowak	179.62
1920-269	UB1550	BD Willis	2,425.00
1920-270	UB1551	H Coyne	33.00
1920-271	UB1552	Stuart Michael Assoc	930.00
1920-272	UB1553	NALC	17.99
1920-273	UB1554	Maiden Erlegh	400.00
1920-274	UB1555	Heights Tree Care	4,560.00
1920-275	UB1556	Snowden Consulting	3,600.00
		Village Gardeners SO	50.00
		Total payments	19,798.83

F19/097 Grant applications – None.

F19/098 Budget and Precept – proposals prepared by the RFO were discussed in detail and it was resolved that:

1. Council will be advised to set a precept of £149,592 as the sum needed for the continuing operations of the council.
2. A separate report will be presented explaining how project funding including CIL funds will be controlled and reported on.

F19/099 FISH – discussed briefly – to be reviewed at next meeting.

F19/100 Matters for future agendas - Revised Financial Regulations

Meeting closed at 20.02. Next Meeting: Wednesday 5 February 2020 at 19.30

Chairman: Dated: