

Members are summoned to the Meeting of Sonning Common Parish Council

On Monday 15 July 2019 at 20.00 hrs in the Village Hall Wood Lane Sonning Common to be followed by a Meeting of the Parish Council. Public and Press are welcome to attend

AGENDA

- 20/045 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
 - 20/046 Public Question Time under Section 30 of Standing Orders. This session is limited to 15 minutes in total. Mrs Chrissie Godfrey will attend to discuss the future maintenance of flower beds etc.
 - 20/047 Police Matters: To consider any report circulated by email.
 - 20/048 To approve Minutes of previous meetings:
 - 048.01 Finance Committee held on 5 June 2019.
 - 048.02 Planning Committee held on 17 June 2019.
 - 048.03 Parish Council meeting held on 17 June 2019.
 - 20/049 County Councillor's Report.
 - 20/050 District Councillor's Report.
 - 20/051 Parish Clerk's Report - Appendix A attached.
 - 20/053 Memorial Hall Field Working Party (MHFWP) update.
 - 20/054 Village Centre Working Party (VCWP) – update.
 - 20/055 Environment Working Party – update.
 - 20/056 NDP II preparation – update.
 - 20/057 In order to receive a grant of £18,629 towards the £37,258 cost of resurfacing parts of Lea Road Play Area council must first pass a resolution to enter into a Grant Agreement with SODC for this purpose.
 - 20/058 Parish page in SC Magazine. This is proving difficult to produce so ideas for simplifying its production need to be considered by members.
 - 20/059 To delegate authority to the Finance Committee to take decisions for the Council in August.
 - 20/060 To consider underwriting the costs of Summer Fun Days using both KEMH and MHF as in Appendix B.
 - 20/061 Matters for future agendas – website review date.
- Next meeting: Monday 16 September 2019 at 20.00.



Philip Collings - Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 15 July 2019.

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business.

New items in bold.

	Summary	Source	Resp.	Status
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	33/35 Peppard Road. Still seeking action from SODC.	Clerk	Clerk	OPEN
A	Widmore Pond – posts to protect northern grassed area installed. Fencing of back pond still to be agreed.	Clerk	Clerk	OPEN
A	Village Hall re-roofing – Work booked to take place in August.	BJ	BJ	OPEN
A	Implementing Asset Register feature in our Alpha accounting system.	Clerk/BJ	Clerk/BJ	OPEN
A	Hedge notifications. Mark has been provided with cards to request hedges be cut. Good responses.	Clerk	Clerk	OPEN
A	Cycling on footpaths. Three 'No cycling' signs were purchased to go along Sibella Way. First one was put up and strongly fixed but ripped down and destroyed within hours. Older cyclists are suspected.	Clerk	Clerk	OPEN
B	Resourcing the Neighbourhood Plan update.	Deputy Clerk	Deputy Clerk	OPEN
B	MHF Working party – office supporting this long-term activity.	17/079	Clerk	OPEN
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Environment Working Party (EWP) being supported.	Clerk	Clerk	OPEN
B	Allotments. No vacant plots.	Clerk	Clerk	OPEN
B	Lockup garage in Brinds Close – purchase completed. Working to bring into use and transfer materiel.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Design work on Village Hall to create possible space for FISH ready for review.	Clerk	Clerk	OPEN
C	Office Resourcing – Ros has returned part time and Becky Jenkins is supporting ClubSC, grant applications, GDPRs and website update. Organising IT update.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	New GDP Regulations – Effect and implications being worked on and on and on.	Clerk	Deputy Clerk	OPEN



Philip Collings
Parish Clerk

Appendix B



Sonning Common Summer FUN

- 9 days of summer fun activities at Memorial Hall Field and Kidmore End Memorial Hall (if wet)
- Led by Amanda Watkins Cooke and trained Active Leaders. Potential support from Sunny Smithers and Sonning Common Youth Club volunteers
- Fun games with a sporty theme and activities for all round skills
- Healthy tuck shop; no fizzy drinks; avoiding single use plastic if possible;
- Wet weather plan so activities can continue
- Insurance provided by Parish Council; first aider to be nominated
- Participants must have responsible adult if under 14
- Volunteer team to be provided with t-shirts and caps for easy identification
- Supervising staff to be paid
- Picnics welcome for lunch times provided all rubbish removed; no fires or BBQ allowed

Suggested games and activity themes:

DATE	TIME	GAMES THEMES
Tuesday 30 th July	10:00-12:00pm	Rounders / Softball / Cricket
	1:00-3:00pm	Den building / Treasure Hunt
Wednesday 31 st July	10:00-12:00pm	Mini Olympics
	1:00-3:00pm	Ultimate frisbee / Duathlon
Thursday 1 st August	10:00-12:00pm	Fitness Fun
	1:00-3:00pm	Football / tag rugby
Tuesday 6 th August	10:00-12:00pm	Rounders / Softball / Cricket
	1:00-3:00pm	Den building / Treasure Hunt
Wednesday 7 th August	10:00-12:00pm	Mini Olympics
	1:00-3:00pm	Ultimate frisbee / Duathlon
Thursday 8 th August	10:00-12:00pm	Fitness Fun
	1:00-3:00pm	Football / tag rugby
Tuesday 20 th August	10:00-12:00pm	Rounders / Softball / Cricket
	1:00-3:00pm	Den building / Treasure Hunt
Wednesday 21 st August	10:00-12:00pm	Mini Olympics
	1:00-3:00pm	Ultimate frisbee / Duathlon
Thursday 22 nd August	10:00-12:00pm	Fitness Fun
	1:00-3:00pm	Football / tag rugby

- Additional activities – paint a pot, photography (subject to permissions), make a garden, jewellery craft, table tennis, scrapbooking, etc
- Summer challenge e.g. table tennis keepy uppy, how many things can you fit in a matchbox, pairs throw and catch,
- Budget of £3,000 needed for manpower, equipment, marketing, prizes
- Income from sale of healthy tuck and possible per head ‘kid for a quid’ charge