

**Members are summoned to the meeting of
Sonning Common Parish Council**

On Monday 15 July 2013 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 14/040 **Declarations of Interests:** To receive any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 14/041 **Public Question Time** under Section 30 of Standing Orders
- 14/042 **To receive the Police Report**
- 14/043 **To ratify the Minutes of the Finance Committee meeting held on 5 June 2013**
- 14/044 **To approve the Minutes of previous meetings:**
 - 044.01 **Planning Committee held on 17 June 2013**
 - 044.02 **Parish Council meeting held on 17 June 2013**
- 14/045 **To receive the County Councillor's Report**
- 14/046 **To receive the District Councillor's Report**
- 14/047 **To receive the Parish Clerk's Report - Appendix A attached**
- 14/048 **Delegation of Powers during August:** Motion to delegate the Parish Council's powers to deal with urgent matters to the Finance Committee during August when there is no meeting.
- 14/049 **Neighbourhood Development Plan progress:** Mr Greenwood will inform of the present situation and upcoming activities.
- 14/050 **Skatepark progress:** Mrs Lewis will advise on progress being made.
- 14/051 **Matters for future consideration.**

Next meeting: Monday 16 September 2013 at 20.00.



Philip Collings
Parish Clerk

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 15 July 2013

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	New approach to be made to find and approach owners of land behind PO to enquire if it could be made available for parking.	Clerk	Clerk	OPEN
A	2A Grove Rd site. Met the owner with Mr Greenwood to discuss lack of progress since site cleared and to press for action. Results now awaited.	Clerk	Clerk	OPEN
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Deputy Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Audits. External audit return sent to BDO.	Clerk	Clerk	CLOSED
A	The site between Hazel Gardens and Wood Lane Close has been cleared of waste and is about to be fenced	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Brind's Copse – awaiting estimate to clear undergrowth and trim overhang from garages. Future needs to be addressed soon.	Clerk	Clerk	OPEN
B	Skatepark – supporting fundraising.	SPWP	Deputy Clerk	OPEN
B	CCTV – cameras on order since consent finalised.	13/102	Mr Jones +Clerk	CLOSED
C	Neighbourhood Development Plan. Support work continuing for next phase.	Clerk	Clerk	OPEN
C	Quality Parish Council/GPC. Clerk and Deputy completing their portfolios to obtain CiLCA certification.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of assistant clerk developing operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk