

Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held in the Parish Office Village Hall Sonning Common on 2 November 2011 commencing at 7.30pm.

Chairman: Miss J Hunt

Present: Mr Stoves, Mr Rooke, Mr Greenwood, Mrs Lewis

F12/69 Apologies for absence: Mrs Phillips-Tilbury – conflicting meeting; Mr Kedge – vacation.

F12/70 Declarations of Interest: None

F12/71 Public Question Time: No members of the public present.

F12/72 Reconciliation of Accounts as at 31 October 2011: The RFO informed the meeting that it was not possible for this to be provided because the bank statement is posted out in second class mail on the first of the month and therefore does not arrive for at least three days. The meeting resolved that from February 2012 it would meet on the second Wednesday of each month to ensure that this information and that for the next item are available. RFO will circulate the papers as soon as available and seek ratification at the full council meeting on 21 November.

F12/73 Review of Financial Information: See above

F12/74 Accounts to be presented for payment.

The following accounts for payment were individually reviewed and their payment authorised:

Docket	Cheque No	Payee	Amount
201112-096	2996	Autow/DL (Winter kit)	491.68
201112-097	2997	Grundon (Waste Wheeler)	86.52
201112-098	2998	Berinsfield CB (Grass cutting)	459.60
201112-099	2999	BDO LLP (External audit)	522.00
201112-100	3000	Play Safety Ltd (Play area audit)	194.40
201112-101	3001	B D Willis (Various works)	900.00
201112-102	3002	Peppard B S Ltd (Salt & equipment)	589.74
201112-103	3003	Fencing Products Ltd	3,094.80
201112-104	3004	SLCC	135.00
201112-105	3005	Street cleaner wages	532.80
201112-106	3006	HMRC	632.86
201112-107	3007	Clerk Salary	1,073.97
201112-108	3008	Office Depot	422.46
201112-109	3009	Petty Cash	70.00
		Total payments	9,205.83

F12/75 Requests for Donations:

75.01 Thanks received from Oxfordshire Carers Forum for £50. Noted.

75.02 Request from RBL for Memorial Bell Appeal in Thame. Declined.

F12/76 Matters for future consideration:

76.01 Clerk to determine if Reading Buses will provide shelters and if not to obtain costings for discussion.

Date of next Meeting: Wednesday 7 December 2011

Chairman.....

Dated.....