

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 12 September 2016 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.

Public and Press are welcome to attend

AGENDA

- 17/054 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 17/055 Public Question Time under Section 30 of Standing Orders.
- 17/056 Co-option of a new Member. Two individuals who have applied to fill the current vacancy will each be asked to describe themselves and their interest in the council after which they may be questioned by members. A motion will then be put forward for the decision on whom to appoint to be made in closed session at the end of the meeting.
- 17/057 To review the Police Report previously circulated.
- 17/058 To approve the Minutes of previous meetings:
 - 058.01 Finance Committee meeting held on 6 July and 3 August 2016.
 - 058.02 Planning Committees held on 11 July and 15 and 30 August 2016.
 - 058.03 Parish Council meeting held on 11 July 2016.
- 17/059 To receive the County Councillor's Report.
- 17/060 To receive the District Councillor's Report.
- 17/061 To receive the Parish Clerk's Report - Appendix A attached.
- 17/062 Memorial Hall Field Working Party: Report on first meeting with terms of reference for approval.
- 17/063 Allocation of Earmarked Reserves. The Finance Committee will seek agreement to an initial allocation of funds received from the Brind's Copse sale.
- 17/064 NDP follow-up – to consider how to carry out the NDP actions placed upon the Parish Council (NDP Pages 62-67). Hard copies of those pages will be available at the meeting.
- 17/065 Matters for future agendas.
- 17/066 Closed session.

Next meeting: Monday 10 October 2016 at 20.00.



Philip Collings
Parish Clerk

Appendix A

SONNING COMMON PARISH COUNCIL Parish Clerk's Report to the meeting on 12 September 2016

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed outside and on land inside 33/35 Peppard Road. No change.	Mr Jones	Clerk	OPEN
A	Annual formal play area inspections completed. Resulting work being planned and costed.	Deputy Clerk	Deputy Clerk	OPEN
A	Electricity poles in Wood Lane. No news at present.	Clerk	Clerk	OPEN
A	Litter bins. Eleven installed in July.	Deputy Clerk	Deputy Clerk	OPEN
A	Yellow lining on Grove Road – consultation with residents produced 23 responses in support, two opposed and two with concerns now addressed by OCC/Police. A number offered comments on enforcement. £4,500 cost now to be released.	Clerk	Clerk	OPEN
A	TPO issued by SODC on 15 Old Copse Gardens	SODC	Clerk	INFO
B	Sale of Brind's Copse land completed. Net proceeds of £498,195.00 safely banked.	Clerk	Clerk	INFO
B	Allotments. One vacant plot.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
B	Parking in Pages Orchard and Ashford Avenue. Still seeking quotes. Likely cost >£50K	15/082	Clerk	OPEN
C	Informal request for council to provide a member of Governors of SC Primary School.	Ros Varnes	Deputy Clerk	CLOSED
C	Neighbourhood Development Plan. All preparations made for the referendum on 29 September. Need identified for ongoing oversight by members.	Clerk	Deputy Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk