

Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held in the Parish Office on 4 July 2012 at 19.30.

Present: Mr Stoves (Chairman), Miss Hunt, Mr Jones, Mr Kedge and Mr Greenwood (part)

F13/029 Apologies for absence: Mrs Phillips-Tilbury

F13/030 Declarations of Interest: None

F13/031 Public Question Time: No members of the public present.

F13/032 Reconciliation of Accounts as at 30 June 2012: The NatWest computer problems prevented the sending out of statements and therefore the reconciliations. It was agreed that as soon as the statements arrive the RFO will produce and circulate them.

F13/033 Review of Financial Information at 30 June 2012: Presented, discussed and approved.

F13/034 Accounts for payment: The following accounts for payment were individually reviewed and their payment was then authorized:

JUNE DOCKETS LIST					
Docket	Cheque	Payee	Amount	Auth	Code
201213-056	3148	Print Room	223.20	NP	AM = Allotments Mgr
201213-057	3149	Berinsfield CB	630.00	CT	CT = Contract
201213-058	3150	Grundon	86.84	CT	FC = Finance Committee
201213-059	3151	Influent Computers	20.40	PC	LC = Legal complaince
201213-060	3152	P J Lush	432.00	CT	LG = LGA 1972
201213-061	3153	Office Depot	190.12	PC	PC = Parish Clerk
201213-062	3154	CC Ground Investigation	1,512.00	13/041	RFO = Parish Clerk as RFO
201213-063	3155	mhp Ltd	18.00	PC	NP = Neighbourhood Planning
201213-064	3156	B D Willis	470.00	PC	YY/NNN = Minute number
201213-065	3157	SLCC	140.00	RFO	
201213-066	3158	Petty Cash top up	50.00	RFO	
201213-067	3159	Assistant Salary	54.00	CT	
201213-068	3160	Street cleaner wages	623.80	CT	
201213-069	3161	Clerk Salary	1,037.93	CT	
201213-070	3162	HMRC	369.82	LC	
		Total payments	5,858.11		

F13/035 Requests for grants or donations: The Primary School request for £5,000 to support centenary book publication was discussed. It was resolved that a contribution of £250 could be offered provided that the remaining funds are assured. RFO to advise the school.

F13/036 Matters for future consideration: Planning for the revised Precept submission date – now December. RFO will advise.

Date of next Meeting: Wednesday 8 August 2012 at 19.30

Chairman

Dated