

Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held on Wednesday 6 November 2013 at 19.30.

Present: Mr Stoves (Chairman); Mr Greenwood; Miss Hunt; Mr Jones; Mr Kedge and Mrs Phillips-Tilbury

F13/183 Apologies for absence: None.

F13/184 Declarations of Interest: None.

F13/185 Public Question Time: No public present.

F13/186 Reconciliation of Accounts as at 31 October 2013- presented and approved.

F13/187 Review of Financial Information 31 October 2013- presented and approved.

F13/188 Accounts presented for payment: The following accounts for payment were individually reviewed and their payment was then authorised:

OCTOBER 2013 DOCKETS LIST					
Docket	Chq No	Payee	Amount	Auth	Code
201314-140	3392	Petty Cash	80.00	RFO	AM = Allotments Mgr
201314-141	3393	South & Vale Carers	200.00	FC	CT = Contract
201314-142	3394	DAB Graphics	1,350.00	PC	FC = Finance Committee
201314-143	3395	Clifton Ingram	40.00	LC	LC = Legal compliance
201314-144	3396	J Stoves	10.35	RFO	LG = LGA 1972
201314-145	UB0057	A1Window Cleaning	17.00	PC	PC = Parish Clerk
201314-146	UB0058	Grundon Ltd	76.85	CT	RFO = Parish Clerk as RFO
201314-147	UB0059	Hobs Reprographics	136.80	NP	NP = Neighbourhood Planning
201314-148	UB0060	Panel Warehouse	387.60	NP	YY/NNN = Minute number
201314-149	UB0061	BDWillis	705.00	AM	
201314-150	UB0062	Printerland	312.12	RFO	
201314-151	UB0063	BCB grass cut	660.00	RFO	
201314-152	UB0064	Street cleaner wages	602.60	CT	
201314-153	UB0065	H Lewis	220.50	NP	
201314-154	UB0066	Deputy Clerk Salary	341.85	CT	
201314-155	UB0067	Clerk Salary	1,273.39	CT	
201314-156	UB0068	HMRC	938.88	CT	
201314-157	UB0069	OCC LGPensions	203.02	CT	
Total payments			£7,555.96		

F13/189 **Requests for grant donations:** After discussion it was resolved to make a grant of £100 to Henley CAB at next month's Finance Committee. The request from the Oxfordshire Association for the Blind was deferred for consideration under the proposed new policy.

F13/190 **Future policy on grant aid:** The draft policy presented by the RFO was discussed at length. A number of changes were proposed that will be incorporated in a revised draft to be tabled to full Council on 18 November for ratification.

F13/191 **Budget and Precept:** The RFO briefed the meeting on the expected outturn for this year and this was reviewed in detail. Thereafter suggestions for incorporation in a budget and precept proposal for 2014/15 were put forward and these will form part of the options to be presented in December.

F13/192 **Matters for future consideration.** None other than raised above.

Meeting closed at 20.50.

Date of next Meeting: Wednesday 4 December 2013 at 19.30

Chairman:

Dated: