

Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held in the Parish Office on 7 December 2011 commencing at 7.30pm.

Chairman: Miss J Hunt

Present: Mr Greenwood, Mrs Phillips-Tilbury, Mr Kedge, Mr Rooke.

- F12/77 Apologies for absence: Mr Stoves – previous commitment
- F12/78 Declarations of Interest: None
- F12/79 Public Question Time: No members of the public present.
- F12/80 Reconciliation of Accounts as at 31 October 2011. Presented and approved.
- F12/81 Review of Financial Information. Presented, discussed and approved.
- F12/82 Accounts for payment: The following accounts for payment were individually reviewed and their payment then authorised:

OCTOBER DOCKETS LIST

Docket	Cheque No	Payee	Amount
201112-110	3010	mh-p	18.00
201112-111	3011	SODC	116.62
201112-112	3012	Grundon (Waste Wheeler)	71.48
201112-113	3013	Office Depot	166.40
201112-114	3014	Berinsfield CB	459.60
201112-115	3015	Arrow Fencing	2,898.00
201112-116	3016	RBL	50.00
201112-117	3017	RAWatson	60.00
201112-118	3018	JWardle	388.80
201112-119	3019	Bonner Locksmiths	54.00
201112-120	3020	Hflag/Comtech/MSF	192.18
201112-121	3021	Thompson & Leatherdale	2,162.30
201112-122	3022	RBSSoftware	472.80
201112-123	3023	SLCC	32.00
201112-124	3024	Bowak Ltd	27.25
201112-125	3025	BDWillis	610.00
201112-126	3026	OALC	132.00
201112-127	3027	Caversham Windows	170.00
201112-128	3028	Spruce Maintenance	375.00
201112-129	3029	Street cleaner wages	561.60
201112-130	3030	Assistant Salary	60.00
201112-131	3031	Clerk Salary	1,311.96
201112-132	3032	HMRC	629.02
201112-133	3033	Petty Cash	30.00
		Total payments	11,049.01

- F12/83 Requests for Donations: None.
- F12/84 Arrangements for Precept meeting on 5 January 2012. It was resolved to hold the originally planned meeting of the Committee at 19.30 on 4 January to carry out a line-by-line examination of the budget for 2012-13 prior to the meeting on 5 January.
- F12/85 Matters for future consideration: The RFO was instructed to seek full Council approval for expenditure on opening windows at the top of the Village Hall.

Dates of next Meetings:

- Wednesday 4 January at 19.30 (Finance Committee) Detailed review of Budget.
- Thursday 5 January 2012 (Precept – full Council) at 19.30.
- Wednesday 11 January 2012 (Finance) at 19.30.

Chairman

Dated