

Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held in the Parish Office on Wednesday 7 November 2012 commencing at 19.30.

Present: Mr Stoves (Chairman), Mr Greenwood, Mr Jones, Mr Kedge and Mrs Phillips-Tilbury.

F13/065 Apologies for absence: Miss Hunt (work).

F13/066 Declarations of Interest: None.

F13/067 Public Question Time: No members of the public present.

F13/068 Reconciliation of Accounts as at 31 October 2012 - presented and approved.

F13/069 Review of Financial Information at 31 October 2012 – presented, reviewed in detail and approved.

F13/070 Accounts presented for payment: The following accounts for payment were individually reviewed and their payment was then authorised:

OCTOBER DOCKETS LIST					
Docket	Cheque No	Payee	Amount	Auth	Code
201213-122	3214	Petty Cash	80.00	RFO	AM = Allotments Mgr
201213-123	3215	Royal British Legion	75.00	LG	CT = Contract
201213-124	3216	Grundon	86.52	CT	FC = Finance Committee
201213-125	3217	ORCC	1,944.60	NP	LC = Legal compliance
201213-126	3218	B Crawshaw (Twinning)	60.40	13/042A	LG = LGA 1972
201213-127	3219	Club SC Grant	4,500.00	12/62	PC = Parish Clerk
201213-128	3220	Place Studio Ltd	3,959.10	NP	RFO = Parish Clerk as RFO
201213-129	3221	RBS Software	124.80	CT	NP = Neighbourhood Planning
201213-130	3222	SLCC	31.20	PC	YY/NNN = Minute number
201213-131	3223	BCB - Grass Cut	648.00	CT	
201213-132	3224	Influential Computers	18.00	PC	
201213-133	3225	NP Clerical Support	13.50	NP	
201213-134	3226	Street cleaner wages	591.80	CT	
201213-135	3227	Deputy Clerk	361.54	CT	
201213-136	3228	Clerk Salary	1,138.61	CT	
201213-137	3229	HMRC	852.80	LC	
201213-138	3230	J Stoves mileage	6.65	FC	
201213-139	3231	RA Watson	100.00	PC	
		Total payments	14,592.52		

F13/071 Requests for grants or donations: The Committee reviewed requests and resolved:

F13/071.1 South & Vale Carers – to make a grant of £100.00;

F13/071.2 Henley & District CAB – to make a grant of £100.00;

F13/071.3 Sonning Common Village Gardeners - to refer the request for a grant of £500.00 to full Council on 19 November 2012 with a recommendation to approve it.

F13/071.4 To make available up to £100.00 towards the cost of the twinning event on 17 November should it be needed.

F13/072 Budget and precept timetable: The Council meeting of 17 December 2012 will be the main date for consideration of the budget and the precept.

F13/073 Matters for future consideration;

Full Council will be consulted and asked to approve:

The purchase of a full page in every edition of the Sonning Common Magazine for its newsletter at an annual cost of £1,103.

The commitment of up to £14,000 for fencing and improving the Allotments site.

The Meeting closed at 20.30

Date of next Meeting: Wednesday 5 December 2012 at 19.30

Chairman:

Dated: