

# Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held in the Parish Office on Wednesday 8 May 2013 at 19.30.

Present: Mr Stoves (Chairman), Mrs Phillips-Tilbury, Mr Greenwood, Mr Jones and Mr Kedge.

F13/127 Apologies for absence: Miss Hunt.

F13/128 Declarations of Interest: None.

F13/129 Public Question Time: No members of the public present.

F13/130 The unaudited Year End Accounts for 2012-2013 were presented, reviewed and approved for ratification by full Council.

F13/131 Reconciliation of Accounts as at 30 April 2013 – presented and approved.

F13/132 Review of Financial Information 30 April 2013 - presented, reviewed in detail and approved.

F13/133 Accounts presented for payment: The following accounts for payment were individually reviewed and their payment was then authorised.

APRIL DOCKETS LIST					
Docket	Chq No	Payee	Amount	Auth	Code
201314-024	3331	Green Shop	494.00	PC	AM = Allotments Mgr
201314-025	3332	Hazell & Jeffries	720.00	AM	CT = Contract
201314-026	3333	Bowak Ltd	56.27	PC	FC = Finance Committee
201314-027	3334	Information Commission	35.00	LC	LC = Legal compliance
201314-028	3335	R Smith	80.00	PC	LG = LGA 1972
201314-029	3336	mhp internet	18.00	CT	PC = Parish Clerk
201314-030	3337	R Watson	158.00	PC	RFO = Parish Clerk as RFO
201314-031	3338	BDWillis	2,360.00	AM	NP = Neighbourhood Planning
201314-032	3339	Street cleaner wages	559.60	CT	YY/NNN = Minute number
201314-033	3340	NP Clerical Support	184.50	CT	
201314-034	3341	Deputy Clerk	540.72	CT	
201314-035	3342	Clerk Salary	888.43	CT	
201314-036	3343	HMRC	841.32	CT	
201314-037	3344	OCC LGPensions	285.43	LC	
201314-038	3345	Petty Cash	40.00	RFO	
DD		Thames Water	10.61	CT	
DD		BT Broadband	86.04	CT	
DD		BT Phone charges	70.42	CT	
		Total payments	7,428.34		

F13/134 Requests for grant donations: None.

F13/135 New banking arrangements. The RFO reported that he hoped that the new arrangement Unity Trust Bank account would be ready for use by the next meeting.

F13/136 Matters for future consideration. The notice of a 100% increase in rental for the allotments site from £300 to £600 p.a. was discussed. It was agreed that it is excessive and should be resisted. RFO to report back at next meeting.

The meeting closed at 20.15

Date of next Meeting: Wednesday 5 June 2013 at 19.30

Chairman: .....

Dated: .....