

# Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held in the Parish Office on Wednesday 9 April 2014.

Present: Mr Stoves (Chairman); Mr Greenwood; Mr Jones; Mr Kedge and Mrs Phillips-Tilbury and Mr Collings (RFO)

F14/001 Apologies for absence: Miss Hunt.

F14/002 Declarations of Interest: None

F14/003 Public Question Time: No members of the public present.

F14/004 Reconciliation of Bank Accounts as at 31 March 2014- presented and approved.

F14/005 Review of Financial Information as at 31 March 2014 – partial review prior to being able to finalise year end.

F14/006 Review Year End Reports – deferred to next meeting.

F14/007 Accounts for payment: The following accounts for payment were individually reviewed and their payment was then authorised:

| APRIL 2014 FC DOCKETS LIST |        |                         |          |      |                             |
|----------------------------|--------|-------------------------|----------|------|-----------------------------|
| Docket                     | Ref No | Payee                   | Amount   | Auth | Code                        |
| 201415-001                 | 3424   | OALC                    | 42.00    | RFO  | AM = Allotments Mgr         |
| 201415-002                 | UB0124 | Grundon Ltd             | 169.85   | CT   | CT = Contract               |
| 201415-003                 | UB0125 | BDWillis                | 2,545.00 | Min  | FC = Finance Committee      |
| 201415-004                 | UB0126 | mhp internet            | 144.00   | CT   | LC = Legal compliance       |
| 201415-005                 | UB0127 | RBSS                    | 128.40   | CT   | LG = LGA 1972               |
| 201415-006                 | UB0128 | SCVHMC                  | 562.50   | CT   | PC = Parish Clerk           |
| 201415-007                 | UB0129 | Printerland             | 405.34   | RFO  | RFO = Parish Clerk as RFO   |
| 201415-008                 | UB0130 | Bowak                   | 57.29    | RFO  | NP = Neighbourhood Planning |
| 201415-009                 | UB0131 | Baywest                 | 780.00   | RFO  | YY/NNN = Minute number      |
| 201415-010                 | UB0132 | A1 Windowclean          | 8.50     | RFO  |                             |
| 201415-011                 | UB0133 | TenSevenNine            | 90.00    | NP   |                             |
| 201415-012                 | UB0134 | Milo Tech Svcs          | 60.00    | RFO  |                             |
| 201415-013                 | UB0135 | Heritage Tree Services  | 414.00   | LC   |                             |
| 201415-014                 | UB0136 | Peppard BS              | 58.79    | PC   |                             |
| 201415-015                 | UB0137 | Pictorial Meadows       | 256.26   | PC   |                             |
| 201415-016                 | UB0138 | HCoyne                  | 377.68   | NP   |                             |
| 201415-017                 | UB0139 | Street cleaner wages    | 562.60   | CT   |                             |
| 201415-018                 | UB0140 | H Lewis                 | 46.44    | RFO  |                             |
| 201415-019                 | UB0141 | Deputy Clerk Salary net | 889.81   | CT   |                             |
| 201415-020                 | UB0142 | Clerk Salary net        | 712.17   | CT   |                             |
| 201415-021                 | UB0143 | Prudential AVC          | 250.00   | CT   |                             |
| 201415-022                 | UB0144 | OCC LGPensions          | 357.46   | CT   |                             |
| 201415-023                 | UB0145 | HMRC Tax & NI           | 696.94   | LC   |                             |
| 201415-024                 | UB0146 | ALTO Card               | 330.00   |      |                             |
| Total payments             |        |                         | 9,945.03 |      |                             |

F14/008 Direct Debit Authorisation: It was resolved to authorise Direct Debit payments to Grundon Ltd. RFO to action.

F14/009 Grant Request: It was resolved to make a grant of £150.00 for signage to the 'On Your Bike' event.

F14/010 Matters for future consideration. None.

F14/011 A confidential matter of no immediate financial significance was discussed.

Meeting closed at 20.10

Date of next Meeting: Wednesday 7 May 2014 at 19.30

Chairman: .....

Dated: .....