

Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held using Zoom on Wednesday 9 September 2020.

Participating: Mrs Lewis (Chairman), Mr Cann, Mr Kedge, Mr Rawlins and Mr Collings (RFO). Mr Shanagher joined at item 050.

F20/042 Apologies for absence - Mr Stoves.

F20/043 Declarations of Interest - none.

F20/044 Public Question Time – none present.

F20/045 Reconciliation of Accounts as at 31 August 2020 – UTB reconciliation was presented and approved. Others to follow and noted that all will be presented at future meetings.

F20/046 Review of Financial Information at 31 August 2020 - presented and after discussion of some details, approved.

F20/047 Accounts for payment: The following accounts for payment were reviewed and their payment was then authorised. Amounts and details relating to individuals have been concatenated for privacy:

Docket	Chq No	Payee	Amount
		PERSONNEL COSTS	6,950.18
2021-161	UB1780	BD Willis	6,255.00
2021-162	UB1781	J Roberts	223.00
2021-163	UB1782	Berkshire Youth	90.00
2021-164	UB1783	Rob Smith	3,855.00
2021-165	UB1784	RPS Consulting	588.00
2021-166	UB1785	Snowden Consulting	2,000.00
2021-167	UB1786	Mr Fixit	77.50
2021-168	UB1787	PMUK	24.00
2021-169	UB1788	M Fisher	5,650.00
2021-170	UB1789	SunShield	240.00
2021-171	UB1790	Arrow Fencing	1,920.00
2021-172	UB1791	Bowak	132.68
2021-173	UB1792	Bonner Locksmiths	796.80
2021-174	UB1793	Media Runner	116.18
2021-175	UB1794	Village Gardeners SO	50.00
		Total payments	28,968.34

F20/048 Mr Cann led a review of progress with Internal Audit recommendations. It was agreed that priority will be given to reviewing and cross-linking Standing Orders and Financial Regulations to eliminate any gaps/contradictions.

F20/049 Consider capital provisions for Memorial Hall Field works. Mr Shanagher is preparing standard letters to be sent to potential bidders. Detailed cost planning not yet possible.

F20/050 Projects budgets for 2020/21 – update – see previous item.

F20/051 Matters for future agendas - Revised Financial Regulations – see item F20/048.

Meeting closed at 19.6. Next Meeting: Wednesday 7 October 2020

Chairman:

Dated: