

# Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held in the Parish Office on Wednesday 7 August 2013 at 19.30.

Present: Mr Stoves (Chairman), Mr Jones, Mrs Phillips-Tilbury and Mr Kedge.

F13/156 Apologies for absence: Mr Greenwood and Miss Hunt.

F13/157 Declarations of Interest: None.

F13/158 Public Question Time: No members of the public present.

F13/159 Reconciliation of Accounts as at 31 July 2013- presented and approved.

F13/160 Review of Financial Information 31 July 2013 - presented, reviewed in detail and approved.

F13/161 Accounts for payment: The following accounts for payment were individually reviewed and their payment was then authorised:

July 2013 DOCKETS LIST					
Docket	Chq No	Payee	Amount	Auth	Code
201314-075	UB0018	S Fox	133.00	PC	AM = Allotments Mgr
201314-076	3366	Arrow Fencing	768.00	PC	CT = Contract
201314-077	3367	BDO LLP	480.00	LC	FC = Finance Committee
201314-078	3368	Caversham P & S	72.00	NP	LC = Legal compliance
201314-079	3369	PME Ltd	103.50	RFO	LG = LGA 1972
201314-080	3370	Vermatech Pest Control	55.00	AM	PC = Parish Clerk
201314-081	3371	JJC Electrical	250.00	PC	RFO = Parish Clerk as RFO
201314-082	UB0019	Bowak Ltd	28.85	CT	NP = Neighbourhood Planning
201314-083	UB0020	Hobs Reprographic	170.88	NP	YY/NNN = Minute number
201314-084	UB0021	SODC Dog Bins	138.14	CT	
201314-085	UB0022	BCB Ltd	1,320.00	CT	
201314-086	UB0023	BDWillis	3,654.00	RFO	
201314-087	UB0024	Street cleaner wages	559.40	CT	
201314-088	UB0025	NP Clerical Support	22.50	CT	
201314-089	UB0026	Deputy Clerk	564.80	CT	
201314-090	UB0027	Clerk Salary	783.45	CT	
201314-091	UB0028	HMRC	762.15	CT	
201314-092	UB0029	OCC LG Pensions	285.43	CT	
201314-093	UB0030	S Fox (12/8)	147.00	LC	
		Total payments	10,298.10		

F13/162 Requests for grant donations: The meeting reviewed a request to make a donation towards the new FISH Bus and agreed to recommend to full council that a grant of £1,600 should be made for the cost of the tail lift for disabled and wheelchair passengers.

F13/163 Tree works: It was agreed that before committing to any works on the Brinds Close Beech tree its ownership should be clearly defined. For works on the Oak tree straddling the boundary between the footpath and 11a Wood Lane it was agreed that the owner of 11a should be approached to agree splitting the £345 cost quoted.\*

F13/164 Acting in loco of the full council, Mr Kedge proposed a motion that the Chairman of the Council, the Vice Chairman and Cllr Phillips-Tilbury are appointed as the panel to oversee the selection process to appoint the Deputy Clerk, following the resignation of Linda Collison, in close consultation with the Parish Clerk. This panel is empowered to appoint substitutes if necessary. Agreed unanimously. No new matters proposed for future consideration.

The meeting closed at 20.15

Date of next Meeting: Wednesday 11 September 2013 at 19.30

Chairman: ..... Dated: .....

\*Since the meeting this has been agreed.