

Sonning Common Parish Council

Minutes of the meeting of the **FINANCE COMMITTEE**
held at the Parish Office on Wednesday 2 August 2017.

Present: Mr Greenwood; Mr Kedge and Mrs Lewis and Mr Collings (RFO).

Mrs Lewis took the chair in the absence of Mr Stoves and Mrs Phillips-Tilbury,

F17/028 Apologies for absence. Mr Jones, Mr Stoves and Mrs Phillips-Tilbury.

F17/029 Declarations of Interest - None.

F17/030 Public Question Time – None present.

F17/031 Reconciliation of Accounts as at 31 July 2017 - presented and approved.

F17/032 Review of Financial Information at 31 July 2017 - presented and approved.

F17/033 Accounts for payment: The following accounts for payment were individually reviewed and their payment was then authorised:

2 August 2017 FC MEETING DOCKETS LIST					
Docket	Chq No	Payee	Amount	Auth	Code
201718-055	UB0830	R Smith	75.00	RFO	AM = Allotments Mgr
201718-056	UB0831	m-hp internet	18.00	CT	CT = Contract
201718-057	UB0832	Day Tanner	3,600.00	MH	FC = Finance Committee
201718-058	UB0833	RBSS	508.32	CT	LC = Legal compliance
201718-059	UB0834	All Seasons Tree Care	645.00	RFO	LG = LGA 1972
201718-060	UB0835	Prestige Grounds Maint.	395.00	CT	PC = Parish Clerk
201718-061	UB0836	BD Willis	630.00	RFO	RFO = Parish Clerk as RFO
201718-062	UB0837	Felix Design	8,305.20	FC	NP = Neighbourhood Planning
201718-063	UB0838	SCVHMC	40.00	CT	SP = Skatepark
201718-064	UB0839	A1 Window clean	8.50	CT	YY/NNN = Minute number
201718-065	UB0840	Village Gardeners	81.99	RFO	MH=MemHallField
201718-066	UB0841	C Jarvest	91.00	CT	TC = Trees Committee
201718-067	UB0842	Street Cleaner Wages (5wks)	1,204.20	CT	
201718-068	UB0843	Deputy Clerk Salary	805.44	CT	
201718-069	UB0844	Clerk Salary	750.63	CT	
201718-070	UB0845	OCC LGPensions	279.43	CT	
201718-071	UB0846	Prudential AVC	42.12	CT	
201718-072	UB0847	HMRC Tax & NI	1,106.80	CT	
201718-073	Cheque	Poors Land Trust	675.00	CT	
		Total payments	19,261.63		

F17/034 It was resolved to install a teak bench seat outside Batten House at a cost of no more than £450.00

F17/035 A grant application from the Soldiers of Oxfordshire Museum Archive was declined.

F17/036 Changes to layout of accounts. The RFO presented a revised layout for the presentation of accounts which was approved and will be adopted from 1 September.

F17/037 Matters for future agendas - none.

Meeting closed at 18.35

Date of next Meeting: Wednesday 6 September 2017 at 18.00

Chairman:

Dated: