

Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held on Wednesday 3 May 2017

Present: Mr Stoves (Chairman); Mr Greenwood; Mr Jones; Mr Kedge; Mrs Phillips-Tilbury and Mr Collings (RFO). Also, Mrs A Cartwright for item 003.

F17/001 Apologies for absence- none.

F17/002 Declarations of Interest – none.

F17/003 Public Question Time - Mrs Cartwright asked if the Parish Council is planning to purchase the woodland adjacent to Old Copse that is up for sale. The meeting was advised that the agent is aware that the council may wish to purchase and that arrangements are in hand to liaise with the Woodlands Trust and to assess the state of the trees. It was resolved to put the suggestion of purchase to the council on 15 May and to consider if public fundraising should be considered.

F17/004 Reconciliation of Accounts as at 30 April 2017 - presented and approved.

F17/005 Review of Financial Information at 30 April 2017 - presented and approved.

F17/006 Accounts for payment: The following accounts for payment were individually reviewed and their payment was then authorised:

MAY 3 2017 FC MEETING DOCKETS LIST					
Docket	Chq No	Payee	Amount	Auth	Code
201718-001	UB0776	Twinning Group	150.00	FC	AM = Allotments Mgr
201718-002	UB0777	OPFA	50.00	FC	CT = Contract
201718-003	UB0778	All Seasons Tree Care	2,080.00	RFO	FC = Finance Committee
201718-004	UB0779	OALC	84.00	FC	LC = Legal compliance
201718-005	UB0780	Prestige Grounds Maint.	395.00	CT	LG = LGA 1972
201718-006	UB0781	SCVHMC	48.00	CT	PC = Parish Clerk
201718-007	UB0782	Came & Co Insurance	1,571.83	CT	RFO = Parish Clerk as RFO
201718-008	UB0783	BD Willis	1,065.00	PC	NP = Neighbourhood Planning
201718-009	UB0784	Active Risk Mgmt	114.00	PC	SP = Skatepark
201718-010	UB0785	Street Cleaner Wages (5wks)	1,400.00	CT	YY/NNN = Minute number
201718-011	UB0786	Deputy Clerk Salary	516.66	CT	MH=MemHallField
201718-012	UB0787	Clerk Salary	908.40	CT	TC = Trees Committee
201718-013	UB0788	OCC LG Pensions	148.41	CT	
201718-014	UB0789	Prudential AVC	52.61	CT	
201718-015	UB0790	HMRC Tax & NI	137.01	CT	
		Total payments	8,720.92		

F17/007 Grant applications: None.

F17/008 Year end matters and VAT status – the meeting was advised that the internal audit for 2016/17 had been completed earlier in the day. Regarding VAT specialist advice has been received to ‘Opt to Tax’ on most of the new Memorial Hall Field site prior to work starting there.

F17/009 Matters for future agendas – none.

Date of next Meeting: Wednesday 7 June 2017 at 18.00

Chairman:

Dated: