

# Sonning Common Parish Council

Minutes of the meeting of the FINANCE COMMITTEE held at the Parish Office on Wednesday 6 September 2017.

Present: Mr Stoves (Chairman); Mr Jones; Mr Kedge; Mrs Phillips-Tilbury and Mr Collings (RFO).

- F17/038 Apologies for absence: Mr Greenwood and Mrs Lewis.
- F17/039 Declarations of Interest – None.
- F17/040 Public Question Time – None present.
- F17/041 Reconciliation of Accounts as at 31 August 2017- presented and approved.
- F17/042 Review of Financial Information at 31 August 2017- presented and approved. In reviewing costs it was agreed that at the discretion of the Parish Clerk Tony Parisi could be asked to work for up to six hours a week in the SW section of the village to allow Mark Weston to focus on the remainder. A second person also needs to be present as a lookout when cleaning along Blounts Court Road and Blackmore Lane.
- F17/043 Accounts for payment: The following accounts for payment were individually reviewed and their payment was then authorised:

6 September 2017 FC MEETING DOCKETS LIST					
Docket	Chq No	Payee	Amount	Auth	Code
201718-074	UB0849	C Jarvest 10/08	56.00	CT	AM = Allotments Mgr
201718-075	UB0850	C Jarvest 17/08	80.50	CT	CT = Contract
201718-076	UB0851	C Jarvest 06/10	24.50	CT	FC = Finance Committee
201718-077	UB0852	Prestige Grounds Maint.	395.00	CT	LC = Legal compliance
201718-078	UB0853	BD Willis	5,144.00	RFO	LG = LGA 1972
201718-079	UB0854	SCVHMC	32.00	CT	PC = Parish Clerk
201718-080	UB0855	AMSCO	2,724.00	SP	RFO = Parish Clerk as RFO
201718-081	UB0856	Ex Waitrose Fund	200.00	RFO	NP = Neighbourhood Planning
201718-082	UB0857	Henley Signpeople	24.00	CT	SP = Skatepark
201718-083	UB0858	OALC	68.00	CT	YY/NNN = Minute number
201718-084	UB0859	SODC Dog Bins	138.14	CT	MH=MemHallField
201718-085	UB0860	Street Cleaner Wages (4wks)	913.52	CT	TC = Trees Committee
201718-086	UB0861	Deputy Clerk Salary	664.55	CT	
201718-087	UB0862	Clerk Salary	980.55	CT	
201718-088	UB0863	OCC LGPensions	205.30	CT	
201718-089	UB0864	Prudential AVC	30.58	CT	
201718-090	UB0865	HMRC Tax & NI	178.60	CT	
		<b>Total payments</b>	<b>11,859.24</b>		

- F17/034 Grant applications from Reading CAB and Be Free YC were considered and it was resolved to award £250 and £350 respectively.
- F17/035 Update on Skatepark costs and Insurance – the meeting was advised that the costs of repairs and replacement have totalled £9,884 ex VAT all of which less £250 excess is being repaid by our insurers.
- F17/036 Skatepark landscaping – it was resolved to approve site landscaping works costing £20K needed to complete the construction 50% of which is covered by SODC grant.
- F17/037 Matters for future agendas.

Meeting closed at 18.40.

Date of next Meeting: Wednesday 4 October 2017 at 18.00

Chairman: ..... Dated: .....